



# Fourth Program Year CAPER

The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### **Executive Summary**

**Program Year Period:** January 1, 2012 through December 31, 2012

**Grantee:** City of Canton  
City Hall Building  
218 Cleveland Avenue SW  
Canton, Ohio 44702

### **Name, Address, & Telephone No. of Person Responsible for Report**

Fonda Williams, Director of Development  
City of Canton Development Department  
City Hall Building  
218 Cleveland Avenue SW  
Canton, Ohio 44702  
(330) 489-3330

### **Certifications**

The City of Canton certifies that, during the program year period, Community Development Block Grant Program (CDBG) funds have been used:

1. To meet the community development program objectives specified in the City's Consolidated Plan and Annual Action Plan.
2. Exclusively to either benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.
3. Such that the City has complied with, or will comply with, its certification to expend not less than 70% of its CDBG funds during the specified period, on activities which benefit low/mod income persons.

I hereby certify that this report contains all HUD-required information; and further, that Federal assistance under the Community Development Block Grant Program

(CDBG) has not been used to substantially reduce the amount of local financial support for community development activities below the amount of such support prior to the start of the most recently completed CDBG program year; and that all the information stated herein, as well as any information in the accompaniment herewith, is true and accurate.

\_\_\_\_\_

Date

\_\_\_\_\_

Fonda Williams

The Consolidated Annual Performance and Evaluation Report (hereinafter "CAPER") is intended to provide both citizens, as well as HUD, with a comprehensive and understandable report on the City's performance and accomplishments in undertaking activities under Year 4 of its current 5-Year Consolidated Plan - Program Year 2012, for the period from January 1, 2012 through December 31, 2012.

**Summary of HUD Grants and Program Expenditures for Program Year 2012**

**Canton PY 2012 CDBG Program Expenditures**

<b>CDBG PROJECTS - PY 2012</b>	<b>Expenditures</b>
ACQUISITION OF REAL PROPERTY	\$110,698.26
PUBLIC FACILITIES AND IMPROVEMENTS	\$139,907.49
CLEARANCE AND DEMOLITION	\$286,285.42
PUBLIC SERVICES - GENERAL	\$347,857.36
CDBG REHABILITATION/SINGLE UNIT RESIDENTIAL	\$68,177.07
CDBG REHABILITATION ADMINISTRATION	\$176,011.25
CODE ENFORCEMENT	\$107,386.01
ED DIRECT: DIRECT FINANCIAL ASSISTANCE	\$267,403.40
PLANNING	\$209,989.08
CDBG GENERAL MANAGEMENT	\$311,942.52
<b>TOTAL PY 2012 CDBG Fund Draws</b>	<b>\$2,025,657.86</b>

**Canton PY 2012 CDBG-R Program Expenditures**

<b>CDBG-R PROJECTS - PY 2012</b>	<b>Expenditures</b>
Demolition & Clearance	\$68,328.00
Housing Rehabilitation	\$79,564.00
Public Works & Facilities	\$600.00
CDBG-R Administration	\$23,833.59
<b>TOTAL PY 2012 CDBG-R Fund Draws</b>	<b>\$172,325.59</b>

### Canton PY 2012 HOME Program Expenditures

<b>HOME PROJECTS - PY 2012</b>	<b>Expenditures</b>
HOME GENERAL MANAGEMENT	\$50,360.11
DIRECT HOMEOWNERSHIP ASSISTANCE	\$591.70
Tenant-Based Rental Assistance	\$27,294.00
Construction of New Housing	\$807,497.38
Acquisition for Rehabilitation	\$2,910.70
HOME Single Family Residential Rehab	\$123,964.00
HOME CHDO Operating	\$99,928.13
HOME COMMITTED FUNDS ADJUSTMENT	(\$19,473.38)
<b>TOTAL PY 2012 HOME Fund Draws</b>	<b>\$1,093,072.64</b>

### Canton PY 2012 ESG/HESG Program Expenditures

<b>HESG/ESG PROJECTS - PY 2012</b>	<b>Expenditures</b>
ESG	\$36,211.05
HESG	\$114,210.91
<b>TOTAL PY 2012 HESG/ESG Fund Draws</b>	<b>\$150,421.96</b>

### Canton PY 2012 HPRP Stimulus Program Expenditures

HPRP-HP-COMMUNITY SERVICES	\$25,240.17
HPRP-HA-YWCA	\$2,002.42
HPRP-DC-MENTAL HEALTH & RECOVERY SVS. BD.	\$5,033.73
HPRP 2012 Salaries	\$59,178.85
<b>TOTAL PY 2012 HPRP Fund Draws</b>	<b>\$91,455.17</b>

### Canton PY 2012 Total Expenditures

**\$3,532,933.22**

## General Questions

1. *Assessment of the one-year goals and objectives:*
  - a. *Describe the accomplishments in attaining the goals and objectives for the reporting period.*
  - b. *Provide a breakdown of CPD formula grant funds spent on grant activities for each goal and objective.*



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 Expenditure Report  
 Use of HUD Funds by CANTON, OH  
 from 01-01-2012 to 12-31-2012

Matrix Code	Activity Group	Matrix Code Name	CDBG Disbursements	CDBG-R Disbursements	HOME Disbursements
01	AC	Acquisition of Real Property	110,698.26		
04	AC	Clearance and Demolition	361,559.42	68,328.00	
<b>Subtotal for : Acquisition</b>			<b>472,257.68</b>		
18A	ED	ED Direct Financial Assistance to For-Profits	267,403.40		
<b>Subtotal for : Economic Development</b>			<b>267,403.40</b>	<b>68,328.00</b>	
14A	HR	Rehab; Single-Unit Residential	68,177.07	79,564.00	
NA-HOME		HOME Single Family Residential Rehab			104,490.62
NA-HOME		Construction of New Housing			807,497.38
NA-HOME		Acquisition for Rehabilitation			2,910.70
NA-HOME		Direct Homownership Assistance			591.70
NA-HOME		Tenant-Based Rental Assistance			27,294.00
NA-HOME		HOME CHDO Operating			99,928.13
14H	HR	Rehabilitation Administration	176,011.25		
15	HR	Code Enforcement	32,112.01		
<b>Subtotal for : Housing</b>			<b>276,300.33</b>	<b>79,564.00</b>	<b>1,042,712.53</b>
03	PI	Public Facilities and Improvement (General)	95,100.00	600.00	
03I	PI	Flood Drainage Improvements	4,670.86		
03K	PI	Street Improvements	40,136.63		
<b>Subtotal for : Public Facilities and Improvements</b>			<b>139,907.49</b>	<b>600.00</b>	
05	PS	Public Services (General)	155,541.56		
05A	PS	Senior Services	17,450.00		
05D	PS	Youth Services	167,709.33		
05J	PS	Fair Housing Activities (if CDGS, then subject to 15% cap)	7,156.47		
<b>Subtotal for : Public Services</b>			<b>347,857.36</b>		
20	AP	Planning	144,977.33		
21A	AP	General Program Administration	376,954.27	23,833.59	
NA-HOME		HOME General Management			50,360.11
<b>Subtotal for : General Administration and Planning</b>			<b>521,931.60</b>	<b>23,833.59</b>	<b>50,360.11</b>
<b>Total Disbursements</b>			<b>2,025,657.86</b>	<b>172,325.59</b>	<b>1,093,072.64</b>

- c. *If applicable, explain why progress was not made towards meeting the goals and objectives.*

The city's in-house rehab programs did not meet the set goals. At the order of our field office representative, housing programs were put on hold while new standard operating procedures and policies were developed and approved. All policies and procedures have since been written and established and approved by HUD. Housing activities are now progressing at a satisfactory rate.

2. *Describe the manner in which the recipient would change its program as a result of its experiences.*

At the order of our field office representative, programs were put on hold while new standard operating procedures and policies were developed and approved. Staff devoted full attention to putting together written policies and procedures and recreating forms, applications, and other materials. Now that final approval has been received from the HUD Area Office, the department looks forward to fully implementing these new procedures in the administration of its HUD-funded programs.

3. *Affirmatively Furthering Fair Housing:*
  - a. *Provide a summary of impediments to fair housing choice.*
  - b. *Identify actions taken to overcome effects of impediments identified.*

(Insert Narrative)

4. *Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.*

Citizen lack of awareness of available services continues to be an obstacle the City seeks to overcome by providing information through a variety of formats.

The City worked at meeting the needs of City residents who qualify for assistance by partnering with a variety of sources including neighborhood groups and non-profit agencies that work closely with residents, and have knowledge of the specific needs in their neighborhoods. The Office of Compliance is active in the community attending public events to make sure residents are aware of Fair Housing requirement as well as services available from public and private agencies. The City has implemented low to no cost efforts of distributing information such as the public informational meetings and attendance at community events.

In addition, to further address underserved needs in the community, the City of Canton is proposing to establish two Neighborhood Revitalization Areas to provide a comprehensive approach to revitalization within central area and eastside neighborhoods. Through this effort, the City will be able to target public investment and encourage private investment to traditionally underserved neighborhoods.

## 5. *Leveraging Resources*

- a. *Identify progress in obtaining “other” public and private resources to address needs.*

In carrying out its housing and community development strategy, the City of Canton utilizes CDBG, HOME, and ESG entitlement funding which it receives directly from HUD. The City also has received NSP-1, NSP-3, CDBG-R, and HPRP funding to carry out housing, community development, and homeless assistance programs.

- b. *How Federal resources from HUD leveraged “other” public and private resources.*

*(Review the narrative below for accuracy)*

The City encourages partnerships between agencies providing similar services to prevent duplication of services and to build capacity. This strategy also allows for a more efficient use of available funds. The City is also researching and applying for funding from other sources to help with City funding issues and to help area non-profits meet the needs of the residents they serve.

In response to credit restrictions of recent years the Canton DOD and CCIC engaged nontraditional financial institutions to provide small loan assistance to startup or existing small businesses. Local Credit Unions were contacted and asked to consider small business loans to companies seeking loans of \$30,000 or less. These non-traditional business lenders were able to meet the needs of companies challenged by the credit restrictions imposed on traditional banking institutions. The primary recipients of this assistance were startup companies with developed business plans.

Companies conducting expansion or capital improvement projects were encouraged to take advantage of American Electric Power programs providing incentives and rebates for cost cutting energy conservation. The AEP incentives were geared towards customers who took steps to decrease electric power consumption through installation of energy efficient motors, lighting and other devices geared towards reduction of power consumption. In conjunction with AEP, CCIC staff provided program information to business entities.

The City partners with the Canton Regional Chamber of Commerce on economic development projects, especially in the downtown area and industrial sites. The Chamber provides economic assistance to companies in the City through their retention and expansion program called the Synchronist Program. The Synchronist program uses informal contacts and an ongoing interview process to maintain their connection with area businesses. The program uses a computer-based survey methodology that allows for data collection and interpretation, and maintains a file of email contacts at manufacturing and industrial companies in Canton and central Stark County. A part of their Business Retention work is to keep area employers apprised of available programs, funds, seminars and meetings on topics of interest

## **Economic Growth Initiatives and Enterprise Zones**

In addition to the direct expenditure of funds to support business relocation to Canton and expansion of existing businesses, the CCIC administers a city program that provides tax incentives to eligible businesses. There are currently thirteen businesses receiving property tax abatements under the Enterprise Zone or CRA programs. In 2012, a total of \_\_\_\_\_ jobs were retained under the Enterprise Zone and CRA programs.

## **Partnerships**

Several partnerships assist the CCIC in supporting the retention or creation of jobs for low/mod income residents of the city. Of particular importance is the City's partnership with the Employment Source, which offers job readiness training and supports eligible new business locations through financial incentives for training employees.

Another partner is the Entrepreneurial Success Center at Goodwill Industries. The City receives many inquiries from individuals interested in starting a new business that need assistance in preparing business plans and understanding the steps necessary to creating a new business. These individuals are usually displaced workers unable to obtain a job in this economy and are looking for alternatives to support themselves and their families. The Entrepreneurial Success Center provides a 12-week training program and accepts referrals from us for individuals to participate in the training. The CCIC also works closely with AEP Ohio and Lake Erie and Wheeling Railroad.

Business startups and companies needing technical assistance were referred to the Small Business Development Center or The Goodwill Industries Center for Entrepreneurship Success. Through participation in these programs entrepreneurs were assisted in business plan development, credit counseling, business to business networking and other business practices.

Business development assistance is also provided through site information. Companies looking to relocate or enlarge their current locations consult with DOD and CCIC for site information or help in locating appropriate sites for their business locations. Through referrals to owners, developers and Realtors, businesses were guided through property acquisition or lease agreement development.

Additional opportunities to stretch Federal funds are created by cooperating with the City's CHDOs to provide decent affordable housing to low and moderate-income persons. In 2011, the city continued to partner with private developers for NSP 1 and NSP 3 projects. Similar partnerships also utilize HOME funds. These parties receive additional funding from a variety of other sources, including banks and other government agencies.

CDBG public service grants leveraged a higher level of assistance from area non-profit agencies to provide services vital to helping residents in need obtain a higher standard of living. Programs funded include those that provided adult literacy programs, programs that provided assistance to elderly residents, a summer food program for youth, educational and recreational programs neighborhood centers, a food voucher program, employment training and others.

*c. How matching requirements were satisfied.*

The City's HOME dollars do not have a match requirement due to our designation as a distressed city.

Non-profits that service the homeless meet ESG match requirements through funding received from other sources. The City requires ESG recipients to provide proof of funds received from other sources to meet their match requirements.

## **Managing the Process**

*1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.*

In regards to the City's Department of Development (DOD), staff training and attending classes and seminars to gain a greater knowledge of program requirements is a priority. The DOD has assembled a collection of resources that include useful websites, copies of Federal Regulations and OMB Circulars. Technical assistance consultants have played an important role in guiding the Department's efforts to ensure program compliance. HUD staff are consulted regularly and the internet is used for research, webinars and online meetings.

In addition, our staff attended the following training and meetings in 2012:

- Ohio Conference of Community Development Quarterly Meetings
- HUD Environmental Trainin
- *(List others)*
- 

DOD staff continues to be participants at community meetings and members of city commissions, including:

- Stark Homeless Collaborative
- Area Agency on Aging
- Stark County Housing Task Force
- Canton's Housing Task Force
- Community Reinvestment Area Housing Council
- Special Improvement District
- Summit Neighborhood Coalition



- Fair Housing Commission

## Citizen Participation

### 1. Provide a summary of citizen comments.

The City of Canton made its Consolidated Annual Performance and Evaluation Review report for Program Year 2012 available to the general public by notice dated \_\_\_\_\_, 2013. To date, the City has received no comments regarding the CAPER.

- ### 2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

### PR01 - HUD Grants and Program Income - PY 2012

Program	Fund Type	Grantee Name	Grant Number	Amount					
				Authorized Amount	Suballocated Amount	Committed to Activities	Net Drawn Amount	Available to Commit	Available to Draw
CDBG	EN	CANTON	B10MC390002	\$1,285,877.28	\$0.00	\$1,285,877.28	\$1,285,877.28	\$0.00	\$0.00
CDBG	EN	CANTON	B11MC390002	\$2,616,782.00	\$0.00	\$1,022,123.68	\$511,710.43	\$1,594,658.32	\$2,105,071.57
CDBG	EN	CANTON	B12MC390002	\$2,469,182.00	\$0.00	\$0.00	\$0.00	\$2,469,182.00	\$2,469,182.00
CDBG	EN	<b>EN Subtotal:</b>	<b>CANTON Subtotal:</b>	<b>\$6,371,841.28</b>	<b>\$0.00</b>	<b>\$2,308,000.96</b>	<b>\$1,797,587.71</b>	<b>\$4,063,840.32</b>	<b>\$4,574,253.57</b>
CDBG	PI	CANTON	B11MC390002	\$14,796.59	\$0.00	\$14,796.59	\$14,796.59	\$0.00	\$0.00
CDBG	PI	CANTON	B12MC390002	\$188,871.67	\$0.00	\$188,783.09	\$188,783.09	\$88.58	\$88.58
CDBG	PI	<b>PI Subtotal:</b>	<b>CANTON Subtotal:</b>	<b>\$203,668.26</b>	<b>\$0.00</b>	<b>\$203,579.68</b>	<b>\$203,579.68</b>	<b>\$88.58</b>	<b>\$88.58</b>
CDBG	<b>PY 2012 Totals</b>	<b>CANTON</b>		<b>\$6,575,509.54</b>	<b>\$0.00</b>	<b>\$2,511,580.64</b>	<b>\$2,001,167.39</b>	<b>\$4,063,928.90</b>	<b>\$4,574,342.15</b>
CDBG-R	EN	CANTON	B09MY390002	\$172,325.59	\$0.00	\$172,325.59	\$172,325.59	\$0.00	\$0.00
CDBG-R	<b>PY 2012 Totals</b>	<b>CANTON</b>	<b>CANTON Subtotal:</b>	<b>\$172,325.59</b>	<b>\$0.00</b>	<b>\$172,325.59</b>	<b>\$172,325.59</b>	<b>\$0.00</b>	<b>\$0.00</b>
ESG	EN	CANTON	S10MC390002	\$36,211.05	\$0.00	\$36,211.05	\$36,211.05	\$0.00	\$0.00
ESG	EN	<b>EN Subtotal:</b>	<b>CANTON Subtotal:</b>	<b>\$36,211.05</b>	<b>\$0.00</b>	<b>\$36,211.05</b>	<b>\$36,211.05</b>	<b>\$0.00</b>	<b>\$0.00</b>
HESG	EN	CANTON	E11MC390002	\$198,194.00	\$14,864.55	\$114,994.00	\$101,700.09	\$68,335.45	\$81,629.36
HESG	EN	CANTON	E12MC390002	\$226,606.00	\$0.00	\$223,313.70	\$1,584.88	\$3,292.30	\$225,021.12
HESG	EN	<b>EN Subtotal:</b>	<b>CANTON Subtotal:</b>	<b>\$424,800.00</b>	<b>\$14,864.55</b>	<b>\$338,307.70</b>	<b>\$103,284.97</b>	<b>\$71,627.75</b>	<b>\$306,650.48</b>
HESG	AD	CANTON	E11MC390002	\$14,864.55	\$0.00	\$10,925.94	\$10,925.94	\$3,938.61	\$3,938.61
HESG	AD	CANTON	E12MC390002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HESG	AD	<b>AD Subtotal:</b>	<b>CANTON Subtotal:</b>	<b>\$14,864.55</b>	<b>\$0.00</b>	<b>\$10,925.94</b>	<b>\$10,925.94</b>	<b>\$3,938.61</b>	<b>\$3,938.61</b>
ESG / HESG	<b>PY 2012 Totals</b>	<b>CANTON</b>		<b>\$475,875.60</b>	<b>\$14,864.55</b>	<b>\$385,444.69</b>	<b>\$150,421.96</b>	<b>\$75,566.36</b>	<b>\$310,589.09</b>

*NOTE --This chart is a draft copy and needs HOME data added. (CDBG expenditures do not include prior-flagged activities made in 2013.)*

*ALSO – Add Geographic distribution of expenditures, either on maps or by census tracts.*

## **Institutional Structure**

- 1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.*

The City's Department of Development is responsible for administration of programs in the Consolidated Plan. The staff works with local organizations, non-profit agencies, area developers, and various neighborhood associations to carry out program year activities.

The City Administration and City Council are the lead generators for planning. Both parties have created a network allowing for open dialogue. City Council-members are the spokespersons of their respective wards. During Council meetings, time is set aside as public speak forums.

The Administration and Department of Development staff regularly meets with various community members and neighborhood organizations, and attend public meetings to stay in touch with the needs of the community.

## **Monitoring**

- 1. Describe how and the frequency with which you monitored your activities.*

The staff receives monthly reports from the City Auditor, as well as monthly reports from IDIS. These reports are used to help monitor the status of projects and payments.

The Housing staff monitors rehab projects by staying in communication with homeowners and contractors by phone and through on-site visits during all phases of projects.

The Contract Coordinator monitors and reviews all payment requests submitted for reimbursement. Agencies are contacted by phone and personal interviews to determine that they are in compliance with their funding agreements.

Economic Development assistance recipients are required to supply job creation/retention data to the Community Development Department on an annual basis.

- 2. Describe the results of your monitoring including any improvements.*

The refinement of our application process and the increased use of Request for Proposals have helped ensure that subrecipients understand requirements more fully at the

beginning of the process. The development of more complete standardized forms and checklists enables us to better monitor records, files and other documentation for compliance.

The Department of Development will continue the enforcement of quarterly reporting requirements, which help ensure grantees are on target with providing funded services and that spending is in compliance with grant requirements. It also enables Community Development staff to catch and correct problems in a more timely manner.

### 3. *Self Evaluation*

#### *a. Describe the effect programs have in solving neighborhood and community problems.*

The overall goal of Canton's housing and community development program is to provide decent housing and a suitable living environment and the expansion of economic opportunities, principally for low and moderate income persons.

In evaluating its efforts, the City has concluded that its activities and strategies are making an impact on identified needs, particularly with respect to affordable housing programs. The City's affordable housing programs for homeowners, in particular, including housing rehabilitation, housing repair & maintenance, new construction and homebuyer assistance programs, are very successful in meeting local housing needs. The City is assisting rental tenant households through tenant based rental assistance.

Many neighborhoods are plagued with blight from vacant, abandoned, and dilapidated dwellings and structures. The City operates a board up program to secure vacant, blighted dwellings. Demolition & Clearance activities ultimately remove these blighted structures. The City also acquires vacant, abandoned, tax delinquent properties for disposition to neighbors as part of its land reutilization/side-lot program.

The City provides for improvements to public works and facilities projects designed to upgrade living conditions in lower income residential neighborhoods. Such activities as street and sidewalk improvements, and renovation assistance to neighborhood centers are part of the City's comprehensive efforts to provide suitable living conditions in low income neighborhoods.

Public service grants funded youth activities at the Southeast Community Center, adult literacy programs, a nutrition program serving seniors, a summer jobs program for youth, fair housing counseling, and other programs targeting the youth and elderly. These agencies have been able to utilize CDBG dollars from the City to leverage additional funding for their programs and thus, make significant contributions to the community well-being.

CDBG funds used for housing rehabilitation and new construction projects, as well as public works improvements also provide for contracting opportunities, especially for smaller contractors. Thus, this type of CDBG activity not only helps residents, but also expands economic opportunities through third party contracting.

*b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.*

The City met most of its non-housing goals set for 2012. None/Some/Most of the 2012 housing goals were met. This was due to the Department of Development taking a portion of the year to re-organize its housing division and revise its standard operating procedures. The revised operating standards have been reviewed and approved by HUD. The City is confident it can meet its housing performance goals in 2013.

The city set a goal of assisting \_\_\_ homeowners with whole house rehab, emergency repairs, furnace or sidewalk replacements, and/or handicap ramp installations. There were actually \_\_\_ households assisted including \_\_\_ whole house rehabs, \_\_\_ furnaces, \_\_\_ sidewalk repair/replacement projects and \_\_\_ general or emergency home emergency repairs.

Goals for Public Service grants were exceeded in all areas. The City funded agencies that provide adult literacy and employment preparation programs; youth recreation and development services; and food voucher programs for elderly and low-income residents.

*c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.*

The City's HUD funded programs are designed to benefit primarily low income persons and low income neighborhoods. Staff and subrecipients review applicant/recipient information to ensure funds are expended to meet the goals of the City to assist low to moderate income residents. Data collection forms are reviewed periodically to ensure collection of accurate, up-to-date information.

The City funded a variety of housing programs including downpayment assistance, homeowner rehabilitation, housing repair & maintenance and new construction projects, as well as providing funding for a furnace replacement program and a sidewalk replacement program.

Efforts to create a more suitable living environment include the demolition of substandard houses and other structures, funding non-profit projects that provide recreational opportunities, social services, and perform neighborhood clean up programs. The CDBG goal for demolition and board up of vacant properties was \_\_\_ structures. A total of \_\_\_ structures were torn down with NSP funds, CDBG, and CDBG-R funds.

The City continued contracting with an area non-profit organization, American Rescue Workers, to board up vacant houses. The partnership allowed the City to increase the rate at which they are able to secure vacant structures and provide a source of income for the agency. Through this arrangement, American Rescue Workers completed the securing of 322 houses. American Rescue Workers is an agency providing transitional and temporary housing for homeless men. Some of these men perform the work and earn a nominal salary in an effort to help them in their search for more permanent housing

*d. Indicate any activities falling behind schedule.*

The City's rate of expenditure has not kept pace with its large balance of uncommitted CDBG funding. This is partially due to the time taken up with staff re-organization in the past year. Currently, the City does not meet the timeliness standard for expenditure of CDBG funds and has an unexpended balance of block grant dollars in excess of 150% of its 2012 entitlement grant.

The City plans to correct this situation in 2013 and has planned an ambitious list of activities to undertake in this year, including the establishment of two Neighborhood Revitalization Strategy Areas. The City's objective is to target large amounts of CDBG funding to these two neighborhood areas, in an effort to carry out activities in a more timely manner.

In addition, the department's reorganized housing division should be able to increase production in 2013, further improving the City's performance with respect to expenditure levels.

The Department is currently in the process of re-organizing its economic development division. Once completed, the City expects to improve its performance with respect to the provision of assistance for special economic development activities.

*e. Describe how activities and strategies made an impact on identified needs.*

Despite setbacks in some areas, the City's activities continue to make an impact in many areas of the community. The DOD assisted \_\_\_ households to attain new or improved housing through down payment assistance and housing rehab programs. Emergency shelter grants provided housing for over \_\_\_\_\_ individuals. The DOD also assisted in the clean-up of blighted areas of the community and provided social services and activities to those in our community who need them. The City emphasized job training and literacy for youth and adults. An educated workforce is the key to economic development in the City.

*f. Identify indicators that would best describe the results.*

The actual numbers of persons assisted are higher than the goals the City set in most areas. This indicates that City funded programs reach a large number of people. The City works to partner with agencies that are active where the greatest need is.

The high number of youth applying for employment in the summer job program shows the need for employment opportunities for youth. In addition, the number of applicant who did not qualify shows the importance of job skill training and education. Programs in these areas will remain a high priority.

- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.*

The stagnant economy and blighted conditions in the City continue to discourage business growth. The aging housing stock creates numerous challenges. Many houses contain lead based-paint and require extensive renovation to bring them up to the City's Code standards. Over 56% of the City's residents are low income and over 19% are living below poverty level according to the 2000 census.

The increasing cost of demolitions and the legal issues attached to them will continue to limit the number of demolitions the City can complete.

- h. Identify whether major goals are on target and discuss reasons for those that are not on target.*

The City focuses most of it's funding to provide housing and social services for low-income residents. The economy, staffing complexities, and the deteriorated state of the housing stock slow the process of assisting with housing renovations. Most public services goals were met by partnering with agencies that have a positive presence in the neediest areas of the City. As stated previously, the Department spent a portion of 2012 in program re-organization and staff training. These efforts should result in improved performance during 2013.

- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.*

Creating specialized divisions in DOD has allowed staff members to focus more closely on their assigned responsibilities. Teams have been developed for each program area with a defined lead person and appropriate support staff. Teams meet weekly or bi-weekly.

The Development Director works closely with the City Administration, Canton Community Improvement Corporation, the Chamber of Commerce and the Stark Development Board, as well as business and other government representatives to develop and provide incentives for companies and increase economic development opportunities in the City.

## **Lead-based Paint**

- 1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.*

The City contracts with the Canton City Health Department for lead-based testing as part of its housing rehabilitation program activities. The Canton City Health Department offers testing for lead based paint and lead based paint hazards through its Lead Poisoning Prevention Program to City homeowners. It also educates the public about the hazards of lead based paint, symptoms of lead based paint poisoning, and how to avoid exposure to lead based paint. The Health Department provides testing for lead based paint poisoning on a sliding scale for City residents.

## **HOUSING**

### **Housing Needs**

- 1. Describe actions taken during the last year to foster and maintain affordable housing.*

The City of Canton's Five Year Consolidated Plan for the period FY 2009-2013 identified the following housing priority housing needs:

- Retention of affordable housing stock by increasing the availability of permanent housing in standard condition that is affordable to low-income and moderate income families;
- Increasing the availability of permanent housing in standard condition that is affordable to low-income and moderate income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability;
- Assisting homeless persons to obtain appropriate housing;
- Assisting persons at risk of becoming homeless;

When evaluating housing needs, HUD defines cost burden as the extent to which gross housing costs, including utilities, exceeds 30% of gross income. Severe cost burden is defined as the extent to which gross housing costs, including utility costs, exceed 50% of gross income.

As reported in the City's Strategic Plan, the 2000 Census showed there were 31,855 households in the City of Canton. More than a quarter, 26.5% of all households reported having some problem affording housing. Of the 26.5%, 24.6% had a cost burden of more than 30% or more; and 10.8% had a cost burden of 50% or more. Thirty-seven percent (37%) of renters and 19.3% of homeowners had some type of housing problem. Residents in census tracts with the highest concentrations of minority residents face the

highest foreclosure rates and have the highest percentage of high-cost loans, as high as 74.5% in some census tracts. These areas also have the highest vacancy rates.

In carrying out its HUD-funded housing programs, the City of Canton primarily directs funds to existing and potential homeowners through emergency home repairs, whole house rehabilitation and down payment assistance programs. Emergency repairs are vital and are performed when there is an immediate problem that could cause health and/or safety concerns for the homeowners. Housing repair and whole-house rehabilitation programs help preserve existing housing, eliminate blight conditions, prevent health and safety concerns, and stabilize neighborhoods. Down payment assistance helps to keep buyer costs down and keep mortgage payments affordable.

The City also utilizes HOME funding to assist projects designed to increase the supply of affordable housing in the community, including the construction of new housing and the acquisition/rehabilitation of existing, vacant dwelling units. These HUD funds are allocated via an RFP process in which the City solicits project proposals from local housing organizations, non-profit agencies and area developers.

In addition, the City of Canton utilizes HOME funds to assist low income renter households through the provision of tenant based rental assistance.

**Specific Housing Objectives**

1. *Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.*

During FY 2012, the City of Canton undertook the following projects designed to meet under-served housing needs and address affordable housing issues:

<b>City of Canton Annual Housing Goals for FY 2012</b>			
<b>Program</b>	<b>Description</b>	<b>Source of Funds</b>	<b>Goals / Accomplishments</b>



<b>City of Canton Annual Housing Goals for FY 2012</b>			
<b>Program</b>	<b>Description</b>	<b>Source of Funds</b>	<b>Goals / Accomplishments</b>
Homeowner Rehabilitation Program	The City's Homeowner Rehabilitation Program is designed to assist LMI income homeowners upgrade their housing conditions correct code violations, improve exterior appearance, increase energy efficiency, and contribute to revitalization of neighborhoods. The Program provides this assistance in the form of a deferred loan. Work can include upgrading of major mechanical systems, structural elements which pose an immediate threat to the integrity of the structure, electric, plumbing, roofs, windows, furnaces, siding, flooring, wall repairs, etc. to make a house decent, safe and sanitary	HOME CDBG	6 Rehab Projects 5 Completed
Repair and Maintenance Program	The City's Repair & Maintenance Program is designed to assist low-and-moderate income homeowners to correct housing conditions, which if neglected, will adversely affect the health, safety and welfare of the homeowner. Repair and maintenance work may include roof, furnace, electric, plumbing, flooring, code violations, carbon monoxide emission, sewage backup, water line breaks and other qualifying repairs.	CDBG CDBG-R	17 Housing Repair Maintenance Projects. 8 Completed
Construction of New Housing	HOME funding to local housing agencies & developers for construction of new affordable single family housing units	HOME	36 New Construction Projects 7 Completed
Construction of New Housing	HOME funding to Freed Housing Corp. for Hunter Housing Project	HOME	Underway
Tenant Based Rental Assistance	HOME funding to Freed Housing Corp for tenant based rental assistance program for persons with special needs to enable them to become self-sufficient.	HOME	1/0

City of Canton Annual Housing Goals for FY 2012			
Program	Description	Source of Funds	Goals / Accomplishments
Acquisition & Rehabilitation	HOME funding to local developers for acquisition & rehabilitation of vacant single family housing units	HOME	4/0

The City's performance in utilizing HUD funds to meet the housing needs of lower income persons can also be reported as follows, broken down by type of housing activity and income levels of those households assisted.

CITY OF CANTON HOUSING PERFORMANCE REPORT - 2012 CAPER									
HOUSEHOLDS ASSISTED	0-30 % MFI		31-50 % MFI		51-80 % MFI		Total Households Assisted	Total Owner Households Assisted	Total Renter Households Assisted
	Owner	Renter	Owner	Renter	Owner	Renter			
Housing Rehabilitation	2		1		2		5	5	0
Housing Repair/Maintenance	2		4		2		8	8	0
New Housing Construction			5		2		7	7	0
Acquisition/Rehabilitation									
Tenant Based Rental Assistance							0	0	0
<b>Total Affordable Housing</b>	<b>4</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>0</b>

The following is a chart indicating the race by income levels of those households receiving housing assistance during FY 2012.

CITY OF CANTON HOUSING PERFORMANCE REPORT - 2012 CAPER												
HOUSEHOLDS ASSISTED	0-30% MFI			31-50% MFI			51-80% MFI			Total Households		
	White	Black	Other	White	Black	Other	White	Black	Other	White	Black	Other
Housing Rehabilitation	2			1			1	1		4	1	0
Housing Repair/Maintenance	2			2	1	1		2		4	3	1
New Housing Construction					5			2		0	7	0
Acquisition/Rehabilitation										0	0	0
Tenant Based Rental Assistance										0	0	0
<b>Total Affordable Housing</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>8</b>	<b>11</b>	<b>1</b>

2. *Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.*

<b>CITY OF CANTON HOUSING PERFORMANCE REPORT - 2012 CAPER</b>			
<b>Housing Projects</b>	<b>Annual Goals</b>	<b>PY 2012 Accomplishments</b>	<b>No. of Sec. 215 Affordable Housing Units</b>
Housing Rehabilitation	6	5	5
Housing Repair/Maintenance	17	8	8
New Housing Construction	36	7	7
Acquisition/Rehabilitation	4	0	0
Tenant Based Rental Assistance	1	0	0
<b>Total Affordable Housing</b>	<b>64</b>	<b>20</b>	<b>20</b>

3. *Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.*

The City will not exceed its limit of a maximum of \$37,000 per rehab. Houses with a cost estimate exceeding this amount will not be undertaken.

The City works with applicant households including persons with disabilities to insure that renovation work will result in a dwelling that meets all accessibility standards.

In addition, the City provided HOME funding to assist Stark Metropolitan Housing Authority in the construction of Hunter House. Hunter House will provide 48 units of permanent, supportive rental housing for people with disabilities, mental illness and substance-abuse issues.

## **Public Housing Strategy**

1. *Describe actions taken during the last year to improve public housing and resident initiatives.*

The City partners with the Stark Metropolitan Housing Authority (SMHA) in many areas. The City has awarded NSP 1 funds to the housing authority. HOME funds were also provided to the housing authority’s CHDO to construct Hunter House, a facility that will provide permanent supportive housing for persons with mental health issues.

SMHA provides eligible residents of Stark County with quality affordable housing in decent, safe, and nourishing neighborhoods. By working in partnership with the public and private sectors, the SMHA provides families with housing choice and the opportunity to achieve self-sufficiency. As part of its plan to promote de-concentration of poverty, SMHA is making physical improvements to add market-comparable amenities as well as working with other agencies to facilitate activities that promote resident education and employment.

Stark Metropolitan Housing Authority has administered the Section 8 Rental assistance Program since 1975. The Housing Choice Voucher Program provides renters with rent vouchers that can be used across the county.

The Moderate Rehabilitation Program features designated buildings where the rental assistance is “tied” to the building, which has been renovated through this program. Shelter Plus Care is designed to link rental assistance to support services for hard to serve homeless persons with disabilities and their families.

The SMHA Section 8 Homeownership Program is a HUD certified counseling service designed to assist Housing Authority residents purchase a home of their own or non-public housing residents protect their most valuable asset, their home.

The Housing Authority offers homeownership opportunities and SMHA residents through its Section 8 Voucher Choice and Section 8 Tenant Based Lease Purchase Programs and post purchase counseling to homeowners in Stark County that meet program guidelines.

SMHA’S Community Services Department coordinates all the programs, activities, and services offered to SMHA residents. Services include the Nutrition Program provided at five senior buildings; Health Services such as a podiatry clinic each month, a medical clinic each week and monthly blood pressure clinics; Personal Assisted Living Service (PALS) provides light house cleaning, meal preparation and laundry services; and Keep Our Babies Alive (KOBA), a free, confidential outreach program for pregnant women.

## **Barriers to Affordable Housing**

- 1. Describe actions taken during the last year to eliminate barriers to affordable housing.*

Most experts agree that, in order to address the need to remove barriers to affordable housing, local zoning codes should be reviewed. Large minimum lot requirements, along with lack of suitable infrastructure (water, sewer, roads) can increase the cost of housing. These factors tend to restrict the opportunities for low income residents to live in many neighborhoods, impose higher costs of home ownership and maintenance, and reduce the range of housing types. Strategies to reduce these negative policy effects include improved community support services, closer to home job opportunities, and fair housing

programs. The City’s various HUD-funded housing programs are being carried out, in part, to address affordable housing needs for the community’s low income households.

**HOME/ American Dream Down Payment Initiative (ADDI)**

- 1. *Assessment of Relationship of HOME Funds to Goals and Objectives*
  - a. *Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.*

<b>City of Canton Annual HOME Program Housing Goals for FY 2013</b>			
<b>Program</b>	<b>Description</b>	<b>Source of Funds</b>	<b>Goals / Accomplishments</b>
Homeowner Rehabilitation Program	The City’s Homeowner Rehabilitation Program is designed to assist LMI income homeowners upgrade their housing conditions correct code violations, improve exterior appearance, increase energy efficiency, and contribute to revitalization of neighborhoods. The Program provides this assistance in the form of a deferred loan. Work can include upgrading of major mechanical systems, structural elements which pose an immediate threat to the integrity of the structure, electric, plumbing, roofs, windows, furnaces, siding, flooring, wall repairs, etc. to make a house decent, safe and sanitary	HOME	6 projects undertaken. 5 completed.
Construction of New Housing	HOME funding to Habitat for Humanity for construction of new affordable single family housing units	HOME	13 housing units. 7 completed.
Construction of New Housing	HOME funding to Freed Housing Corp. for Hunter Housing Project	HOME	48 Units total (11 HOME units) Underway
Construction of New Housing	HOME funding to Freed Housing Corp for CHDO/Green Housing Project	HOME	6 Housing Units Underway
Construction of New Housing	HOME funding to Freed Housing Corp. for development of new affordable housing units being constructed for sale to qualified Veterans.	HOME	6 Housing Units Underway

<b>City of Canton Annual HOME Program Housing Goals for FY 2013</b>			
<b>Program</b>	<b>Description</b>	<b>Source of Funds</b>	<b>Goals / Accomplishments</b>
Tenant Based Rental Assistance	HOME funding to Freed Housing Corp for tenant based rental assistance program for persons with special needs to enable them to become self-sufficient.	HOME	Project Underway
Acquisition & Rehabilitation	HOME funding to local developers for acquisition & rehabilitation of vacant single family housing units	HOME	4 Housing Units Underway

2. *HOME Match Report*

- a. *Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.*

The City has no matching requirements as we are designated as a distressed city. However, in many programs, the City partners with non-profit agencies that receive low income tax credits as well as grants from State and other Federal sources

3. *HOME MBE and WBE Report*

- a. *Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).*

The City did not contract directly for construction, but they encourage their partners to use minority and women owned businesses.

4. *Assessments*

- a. *Detail results of on-site inspections of rental housing.*

The City Code Enforcement Department conducted inspections on over 5,000 rental units in 2012. Over 320 vacant properties were boarded up and 35 substandard structures were demolished using CDBG funds.

- b. *Describe the HOME jurisdiction's affirmative marketing actions.*

The City's Affirmative Marketing Policy is a commitment by the City of Canton to prevent discrimination, to provide equal housing opportunities and to market housing opportunities to individuals who might not normally apply for housing programs because they are socially and/or economically disadvantaged.

c. *Describe outreach to minority and women owned businesses.*

According to the City of Canton's Minority Enterprise Utilization Commitment form, the City has a 10% MBE participation goal. As such, the Office organized a concerted effort to incorporate MBE/WBE participation in the City of Canton's bidding process. It is intended that each City of Canton Department will include the certified list in its consideration of businesses for bid opportunities.

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. *Identify actions taken to address needs of homeless persons.*

The City addresses the needs of homeless persons by working with various agencies to fund operating expenses as well as continuum of care needs with Emergency Shelter Grants. The development of permanent supportive housing is a proven, cost-effective approach to ending homelessness. The City used HOME funds to develop permanent supportive housing, and ESG funds to pay costs associated with providing support services to formerly homeless residents.

2. *Identify actions to help homeless persons make the transition to permanent housing and independent living.*

The City's strategy for helping homeless persons make the transition to permanent housing and independent living is to collaborate with community partners. These partners include:

**American Rescue Workers**, provides housing to homeless men; prevents homelessness through appropriate programs, including providing clothing and furniture; 12 Step Overcomers programs for drug/alcohol addiction; life skills classes; work therapy; rental savings program;

In 2009, American Rescue Workers began providing board-up services for the City. The program allows homeless men to learn skills and perform services for the City. The City pays for the board-ups with clearance funds, which provides a source of income for the agency.

**Community Services of Stark County, Inc.** provides support, advocacy, training, and counseling; Samaritan's Table (hot meal program); emergency assistance (rent, utilities, transportation, etc.); emergency prescription/dental services; homeless prevention program; HOPWA (housing assistance for people with AIDS); anger management; substance abuse education, youth advisory council, case management; School-Based Services - licensed counselors and social workers provide on-site consultation, counseling, groups, and

supportive services to area schools both during the school day and in the after-school hours; provides 24-hour hot line for information and emotional support; Housing Program - Family Living Center (homeless shelter), transitional housing, supportive services for the homeless, substance education, life skills, and case coordination to homeless persons in Stark County as well as Gateway residents; Pyramid Training Services - micro business loans/small business incubation, transitional learning center.

**Multi-Development Services of Stark County** provides supportive programs and services to at-risk community members, including home visiting and mentoring for mothers with children birth to 12 years old; family support services; after-school youth drug/alcohol prevention program; food pantry; housing; emergency family shelter; transitional housing.

**P.A.L. Mission** provides transitional housing for young adult women, particularly those raised in foster care and provides counseling; life skills and self-sufficiency training; job readiness and nurturing through the Canton PAL House - for adolescent girls in foster care and young adult women to age 22 and Genesis Program.

**ICAN, Inc.**, works to eliminate homelessness among people with severe and persistent psychiatric illnesses through street outreach, help with enrolling in treatment programs, and permanent supportive housing. All services are directed toward increasing housing stability as a key component for customers to achieve recovery. Outreach employees engage homeless people on the streets and through referrals. Eligible customers obtain service-enriched housing that is safe, decent, and affordable. On-going support provides customers training in complying with their leases and independent living skills. Employment programs include rent assistance during educational or job search activities. ICAN also provides transportation to jobs for customers with no other reliable means to get to and from work.

**Salvation Army - Canton Corps** supplies assistance for those in emergency or temporary situations. Rent, mortgage, and utility assistance as funds are available; Working Women's Closet; case management for homeless men.

Not all of these agencies receive HUD funding from the City.

3. *Identify new Federal resources obtained from Homeless SuperNOFA.*

The Stark County Homeless Council is the entity responsible for the Continuum of Care homeless assistance grant application process in Stark County. In the most recent funding round, SCHC was awarded over \$1.77 million in CoC funding to assist 16 homeless assistance programs, including Supporting Housing Program and Shelter Plus Care.

OH-508 - Canton/Massillon/Alliance/Stark County CoC

Project Name	Program	Amount
Outreach and Referral Services	SHPR	\$47,957
Shelter Plus Care SRA 2011	S+CR	\$171,696
Shelter Plus Care TRA 2011	S+CR	\$423,660
Stark County HMIS System Coordination	SHPR	\$105,437



NBH Supportive Housing	SHPR	\$32,888
Supportive Services for the Homeless	SHPR	\$133,333
Basic Accommodations Operating	SHPR	\$86,692
Supported Apartments	SHPR	\$190,357
Housing Support Specialist	SHPR	\$47,951
Housing First Apartments	SHPR	\$48,134
Genesis Program	SHPR	\$66,666
Continuum of Care Supportive Housing Program	SHPR	\$62,132
Basic Accommodations Lease Technician	SHPR	\$46,856
ACF Transitional Housing	SHPR	\$126,786
West Park Apartments	SHPR	\$77,350
Exodus Program	SHPR	\$109,301
OH-508	Total:	\$1,777,196

## Specific Homeless Prevention Elements

### 1. Identify actions taken to prevent homelessness.

The Stark County Interagency Council on Homelessness (SCICA) was formed and has developed a strategic plan. The City is an active participant on the Council and has representatives on various sub-committees. The agency is developing a strategy with different solutions to provide housing for those who find themselves homeless.

Due to the high number of foreclosures in the area, the City has begun programs that provide financial counseling to persons at risk of losing their homes to foreclosure. The City also funds a program designed to assist persons who are homeless due to foreclosure by providing utility and rent deposits.

The Continuum of Care and Stark County Interagency on Homelessness, through its strategic plan, strive to develop and implement solutions that address the problems of homelessness in Canton and throughout Stark County. Programs are designed to prevent homelessness, end chronic homelessness and insure a coordinated safety net of emergency services for those in short term housing crisis. Efforts are made on the local level to coordinate and consolidate programs to provide a cost-effective and streamlined system for addressing homelessness

## Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives

- a. *Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.*
- b. *Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.*
- 3. *Matching Resources*
  - a. *Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.*
- 4. *State Method of Distribution*
  - a. *States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.*
- 5. *Activity and Beneficiary Data*
  - a. *Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.*
  - b. *Homeless Discharge Coordination*
    - i. *As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.*
  - c. *Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.*

The ESG portion of the City's annual performance report is being provided in a separate document.

## COMMUNITY DEVELOPMENT

### **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

- 1. *Assessment of Relationship of CDBG Funds to Goals and Objectives*
  - a. *Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.*

See the Attached CDBG Performance Profile Report.

- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.*

See the Housing Section of the Report for a detailed description of this information.

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.*

See the attached CDBG Performance Profile Report

2. *Changes in Program Objectives*

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.*

To date, there have been no changes to the program objectives.

3. *Assessment of Efforts in Carrying Out Planned Actions*

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.*
- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.*
- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.*

The City of Canton certifies that it has carried out the planned actions described in its Action Plan as part of its certifications that is following a current HUD-approved Consolidated Plan. The discussion of the City's efforts in carrying out its planned activities is located in the Self Evaluation Narrative Section of this CAPER.

In assessing its compliance efforts, the City of Canton affirms the following:

- (1) The City of Canton has pursued all resources that it previously indicated it would pursue. This issue has been addressed in the section on "Leveraging Resources" located in the General Narrative Statement section of the CAPER.
- (2) The City of Canton provided requested certifications of consistency for HUD Programs in a fair and impartial manner, for which the City indicated that it would support application by other entities. See attachments for examples of this certification.
- (3) The City of Canton did not hinder Consolidated Plan implementation by action or willful inaction. The discussion of the City's efforts in addressing its Consolidated Plan is contained in the above noted Self Evaluation Statement.

4. *For Funds Not Used for National Objectives*
  - a. *Indicate how use of CDBG funds did not meet national objectives.*
  - b. *Indicate how did not comply with overall benefit certification.*

Not Applicable.

5. *Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property*
  - a. *Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.*
  - b. *Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.*
  - c. *Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.*

The City of Canton reports that no CDBG activities undertaken during Program Year 2012 involved the acquisition or demolition of occupied real property. Thus, there was no displacement resulting from these types of activities.

In regards to the rehabilitation of occupied property, the City of Canton operates housing rehabilitation programs for owner-occupied property. The City of Canton's rehabilitation program for owner-occupants does not result in the displacement of any owner-occupants.

During PY 2012, there was no displacement of any households resulting from CDBG-assisted rehabilitation activities. It is the policy of the City of Canton to minimize displacement of persons as a result of from CDBG-assisted activities.

6. *Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons*
  - a. *Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.*
  - b. *List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.*
  - c. *If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.*

Through the Canton Community Improvement Corporation, the City's Economic Development Department, the Chamber of Commerce and others, HUD funds are used to provide grants and loans that are specifically targeted at creating low/mod jobs.

7. *Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit*
  - a. *Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.*

All activities for low/mod clientele are substantiated by either nature, location information or with demographic information on beneficiaries being provided by the subrecipient and kept on file

8. *Program income received*
  - a. *Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.*
  - b. *Detail the amount repaid on each float-funded activity.*
  - c. *Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.*
  - d. *Detail the amount of income received from the sale of property by parcel.*

During PY 2012, the City of Canton received \$300,516.04 in program income resulting from CDBG activities. These funds were retained and used for additional CDBG projects and activities during the year.

9. *Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:*
  - a. *The activity name and number as shown in IDIS;*
  - b. *The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;*
  - c. *The amount returned to line-of-credit or program account; and*
  - d. *Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.*

Not Applicable.

10. *Loans and other receivables*
  - a. *List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.*
  - b. *List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.*
  - c. *List the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.*

- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its sub recipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

Not Applicable

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

Not Applicable.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year.

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

<b>CITY OF CANTON HOUSING PERFORMANCE REPORT - 2012 CAPER</b>			
<b>Housing Projects</b>	<b>Underway</b>	<b>Completed</b>	<b>No. of Sec. 215 Affordable</b>
Housing Rehabilitation	6	5	5
Housing Repair/Maintenance	17	8	8
New Housing Construction	36	7	7
Acquisition/Rehabilitation	4	0	0
Tenant Based Rental Assistance	1	0	0
<b>Total Affordable Housing</b>	<b>64</b>	<b>20</b>	<b>20</b>

**CITY OF CANTON HOUSING PERFORMANCE REPORT - 2012 CAPER**

<b>Fund Source</b>	<b>Housing Delivery Costs</b>	<b>Homebuyer Assistance</b>	<b>Housing Rehabilitation</b>	<b>New Housing Construction</b>	<b>Tenant-Based Rental Assistance</b>	<b>Housing Expenditure Totals</b>
<b>Total CDBG Expenditures</b>	\$176,011.25		\$68,177.07			\$244,188.32
<b>Total CDBG-R Expenditures</b>			\$79,564.00			\$79,564.00
<b>Total HOME Expenditures</b>	\$150,288.24	\$591.70	\$107,401.32	\$807,497.38	\$27,294.00	\$1,065,778.64
<b>Total Leveraged Expenditures</b>				\$8,030,749.00		\$8,030,749.00
<b>Total Housing Expenditures</b>	<b>\$326,299.49</b>	<b>\$591.70</b>	<b>\$255,142.39</b>	<b>\$8,838,246.38</b>	<b>\$27,294.00</b>	<b>\$9,447,573.96</b>

*13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies*

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.*

Not Applicable

**Antipoverty Strategy**

- 1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.*

Through its citizen participation process and through its cooperation with other local governments in Stark County, the City of Canton has worked to develop a structure to enhance coordination between local government and social service organizations serving the community. Because the continued existence of poverty is due to a complex combination of factors - some economic, some social, including housing, education, and personal problems, there needs to be strong coordination between the local government and the various agencies that deal with poverty issues.

The City carries out a comprehensive program of activities and programs designed to address these poverty issues:

- Housing rehabilitation and homeownership assistance programs to provide affordable housing and improve housing opportunities.

- Public facility and public improvement projects, along with housing code enforcement, to improve low income neighborhoods and the facilities serving low income residents of these areas.
- Economic development programs to create and retain jobs in the community, particularly to improve employment opportunities for low income persons.
- Public service activities to meet the social, economic, health, and educational needs of low income persons, including the homeless and those threatened with homelessness.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

The City provides supportive services by partnering with various agencies. Efforts are underway to develop a structure to refer residents the agencies most qualified to assist with their range of needs.

Projects are supported through the HOME, ESG and CDBG programs that provide housing and support services for the elderly, frail elderly, persons with disabilities, persons with alcohol and drug addiction, and victims of violence.

The City is working to design unique programs to meet the needs of the business community as well as residents in need. One such program provided food voucher through the Area Agency on Aging to elderly residents. The vouchers were designated to be used at the City's Farmer's Market to purchase fresh produce that the elderly residents might not be able to afford otherwise. Plans are in the works for a similar program to be carried out through area grocery stores over the winter months.

The City is partnering with the Stark Metropolitan Housing Authority to design a permanent supportive housing facility for persons with mental disabilities that will include an economic component that will benefit the residents of the neighborhood, as well as the facility.

## OTHER NARRATIVE

Include any CAPER information that was not included in and other section.



ATTACHMENT  
CDBG PERFORMANCE PROFILE  
CITY OF CANTON

January 1, 2012 – December 31, 2012

The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
**CDBG Community Development Block Grant Performance Profile**  
 PR54 - CANTON, OH  
 Program Year From 01-01-2012 To 12-31-2012

DATE: 02-11-13  
 TIME: 14:48  
 PAGE: 1

**Program Year 2012 Funds**

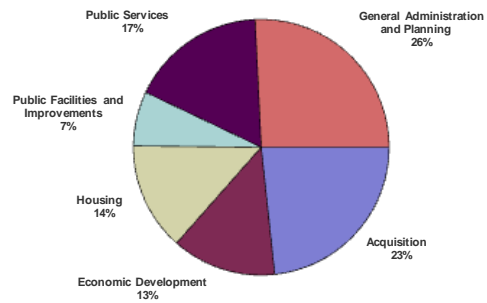
2012 CDBG Allocation \$2,469,182.00  
 Program Income Received During Program Year 2012 \$300,516.04

**Total Available** <sup>1</sup> **\$2,769,698.04**

**Expenditures** <sup>2</sup>

Type of Activity	Expenditure	Percentage
Acquisition	\$472,257.68	23.31%
Economic Development	\$267,403.40	13.20%
Housing	\$276,300.33	13.64%
Public Facilities and Improvements	\$139,907.49	6.91%
Public Services	\$347,857.36	17.17%
General Administration and Planning	\$521,931.60	25.77%
<b>Total</b>	<b>\$2,025,657.86</b>	<b>100.00%</b>

**Expenditures by Type of Activity (%)**

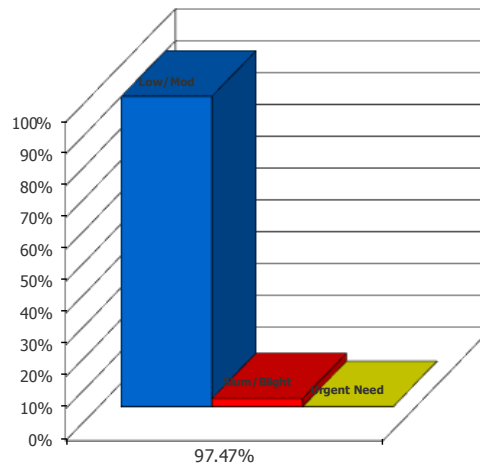


**Timeliness**

Timeliness Ratio - unexpended funds as percent of 2012 allocation 2.02

**Program Targeting**

- 1 -Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis 97.47%
- 2 -Percentage of Expenditures That Benefit Low/Mod Income Areas 58.43%
- 3 -Percentage of Expenditures That Aid in The Prevention or Elimination of Slum or Blight 2.53%
- 4 -Percentage of Expenditures Addressing Urgent Needs 0.00%
- 5 -Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution. \$0.00
- 6 -Percentage of Funds Expended in Neighborhood (Community For State) Revitalization Strategy Areas and by Community Development Financial Institution 0.00%

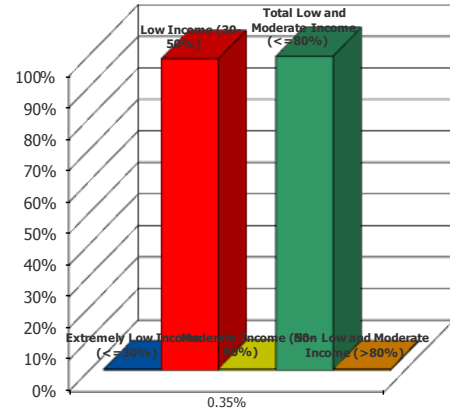


**CDBG Beneficiaries by Racial/Ethnic Category**

Race	Total	Hispanic
White	48.96%	0.00%
Black/African American	46.18%	0.00%
Asian	0.52%	0.00%
American Indian/Alaskan Native	0.69%	0.00%
Native Hawaiian/Other Pacific Islander	0.17%	0.00%
American Indian/Alaskan Native & White	0.35%	0.00%
Asian & White	1.04%	0.00%
Black/African American & White	0.69%	0.00%
Amer. Indian/Alaskan Native & Black/African Amer.	1.04%	0.00%
Other multi-racial	0.35%	0.00%
Asian/Pacific Islander (valid until 03-31-04)	0.00%	0.00%
Hispanic (valid until 03-31-04)	0.00%	0.00%

**Income of CDBG Beneficiaries**

Income Level	Percentage
Extremely Low Income (<=30%)	0.35%
Low Income (30-50%)	98.78%
Moderate Income (50-80%)	0.52%
Total Low and Moderate Income (<=80%)	99.65%
Non Low and Moderate Income (>80%)	0.35%



**Program Year 2012 Accomplishments**

Accomplishment	Number
Actual Jobs Created or Retained	1
Households Receiving Housing Assistance	4
Persons Assisted Directly, Primarily By Public Services and Public Facilities	977
Persons for Whom Services and Facilities were Available	1,315,357
Units Rehabilitated-Single Units	4
Units Rehabilitated-Multi Unit Housing	0

**\$1,686,295.30**

**Funds Leveraged for Activities Completed**

## Notes

1 Also, additional funds may have been available from prior years.

2 The return of grant funds is not reflected in these expenditures.

3 Derived by dividing annual expenditures for low-and moderate-income activities by the total expenditures for all activities (excluding planning and administration, except when State planning activities have a national objective) during the program year.

4 For entitlement communities, these data are only for those activities that directly benefit low- and moderate-income persons or households. They do not include data for activities that provide assistance to low- and moderate-income persons on an area basis, activities that aid in the prevention and elimination of slums and blight, and activities that address urgent needs. For states, these data are reported for all activities that benefit low- and moderate-income persons or households, aid in the prevention and elimination of slums and blight, and address urgent needs.

5 This number represents the total number of persons/households for whom services/facilities were available for [in many cases] multiple area benefit activities as reported by grantees. A service or facility meeting the national objective of benefiting low- and moderate-income persons on an area basis is available to all residents of the area served by the activity. If one or more activities had the same or overlapping service areas, the number of persons served by each activity was used to calculate the total number served; e.g., if two activities providing different services had the same service area, the number of persons in the service area would be counted twice; once for each activity.