

Request for Qualifications

City of Canton, Ohio
Purchasing Department
218 Cleveland Ave. SW, 6th floor
Canton, Ohio 44702

Architectural/Engineering Services for the Market Square Enhancement

Item/Project

Purchasing Department

Responsible Department

Thursday, December 17, 2015 at 4:00 PM local time

Proposals Due By

Proposal Submitted By:

Company Name

Street Address

City

State

Zip

Contact Person

Phone No.

Email Address

Request for Qualifications
City of Canton
Professional Architectural/Engineering Services

Overview

The City of Canton intends to enter into one or more contracts for professional architectural/engineering services and/or construction oversight services for the enhancement of the area known as Market Square within the downtown of Canton, Ohio. This will involve working with various City officials to develop a conceptual design for a low maintenance multiuse public area, drafting and preparing all design, plan, and technical bid specification documents for the construction of said area, developing cost estimates for the project, and potentially providing construction oversight services.

Project Description

General Information

- Project Name: Market Square Enhancement
- Estimated project duration: Unknown

Professional Design Services Needed

- Working with various City officials to develop a conceptual design for a low maintenance multiuse public area at the location described below. Some of the current conceptual ideas include:
 - a stage/amphitheater with a multiuse functionality for events and general public use,
 - raised flower beds/seeding, and
 - unique lighting and pedestrian poles.
- Once a concept is developed, draft and prepare all design, plan, and technical bid specification documents for the project.
- Develop cost estimates for the project.
- Potentially provide construction oversight services during the construction of the project.

Location

- Market Square is defined to be the area within the downtown area of Canton, Ohio bounded generally by Market Avenue on the east, Court Avenue on the west, Third Street NW on the south, and Fourth Street NW on the north, inclusive of the limits of the aforementioned roadways.

Access to Location

All parties interested in submitting a statement of qualifications for this project are encouraged to visit the location which is open to the public at all times.

Questions

Please direct all questions regarding this request for qualifications in writing by **Thursday, December 10, 2015 at 4:00 PM** to:

John Highman, Assistant Director of Purchasing
john.highman@cantonohio.gov

Statement of Qualifications

Please provide a statement of qualifications including the following information:

- Information regarding the firm's history,
- Education and experience of owners and key technical personnel who will be assigned this project,
- The technical expertise of the firm's current staff,
- The firm's experience with similar projects, including at least three (3) examples of completed projects of a similar nature and scope,
- Types of services offered by the firm,
- Current projects underway and availability of staff,
- Information regarding the firm's equipment and facilities,
- References, and
- Previous work performed for the City of Canton.

Deadline and Submission Procedures

Firms interested in being considered for this contract must provide a statement of qualifications by **4:00 P.M. on Thursday, December 17, 2015**. Statements received after this deadline will not be considered. Please submit five (5) copies of your statement of qualifications to the following:

John Highman, Assistant Director of Purchasing
City of Canton Purchasing Office
218 Cleveland Ave. SW, 6th floor
Canton, OH 44702

Evaluation and Next Steps

Responding firms will be evaluated and ranked pursuant to Ohio Revised Code Sections 153.65-.73 and 9.33-9.335 based on the above criteria. Upon the completion of this evaluation process, the City of Canton will enter into contract negotiations with the firm receiving the highest ranking.

The City of Canton reserves the right to reject any and all proposals and to accept the proposal deemed most beneficial to the City of Canton.

By order of the Director of Public Service
William Bartos

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