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*OFFICIAL BID PACKAGE*

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Lead Free Brass Pipe and Pipe Fittings

Bid February 6, 2013

The City of Canton

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# LEGAL NOTICE

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## Ordinance 5-2013

The Director of Public Service of the City of Canton, Ohio will accept sealed bids until 2:00PM, Local Time on **WEDNESDAY, February 6, 2013**, for the purpose of securing bids for,

### **LEAD FREE PIPE AND PIPE FITTINGS**

Submit bid according to the specifications and bid sheet(s) on file and available in the Contract Office/Sixth Floor, Purchasing Department, Canton City Hall Building. The Sixth Floor Conference Room of Canton City Hall is the location for the Bid Opening.

Submit all bids to the City of Canton Contract Office, 218 Cleveland Avenue SW, Purchasing Department/ Sixth Floor, Canton, Ohio 44702 before 2:00 p.m. on the day of the bid opening. THE CITY WILL DISQUALIFY ANY BID NOT RECEIVED IN THE CONTRACT OFFICE ON OR BEFORE 2:00 PM ON **WEDNESDAY, February 6, 2013**. Contact Steve Henderson, Purchasing Director at (330) 438-4185 or [steve.henderson@cantonohio.gov](mailto:steve.henderson@cantonohio.gov) if you have any questions.

Each bid must contain the full name of every person or company participating in the bid. A CERTIFIED CHECK, CASHIER'S CHECK or SURETY BOND must accompany the bid. Draw this check or bond from a solvent bank or bonding company satisfactory to the Director of Public Service as a guarantee the contract and its performance properly secured if the bid is accepted.

You the Bidder shall verify the CERTIFIED CHECK, CASHIER'S CHECK or BID BOND for **FIVE HUNDRED (\$500.00) DOLLARS**. PLEASE NOTE. THE CITY OF CANTON WILL ONLY ACCEPT ORIGINAL CHECKS AND BID BONDS. THEREFORE, IF ANY COMPANY AND/OR BIDDER SUBMITS A COPY (INCLUDING FAXED COPIES) OF HIS/HER \$500.00 SECURITY, THE CITY WILL DISQUALIFY YOUR BID.

The Director of Public Service reserves the right to waive any technical defects in any bid bond submitted so long as the bond is in substantial compliance with State Law. Any bidder may withdraw his bid, by written request, at any time prior to the hour set for the bid opening. Please be advised, the city of canton may impose a \$500.00 penalty to any bidder that withdraws his bid after the bid opening and prior to a contract award(s).

Should any bid be rejected, such check or bond will be returned to the bidder or bidders within ten (10) days after the contract is awarded, and should any bid be accepted, such check or bond will be returned upon execution and securing of contract. Bidders shall be prepared to furnish any information requested regarding return of bond or check.

The Board of Control reserves the right to reject any or all bids and to accept the bid(s) deemed most beneficial to the City of Canton. All companies must submit their Federal ID Number.

BY ORDER OF THE WARREN PRICE, DIRECTOR OF PUBLIC SERVICE  
PUBLISHED IN THE CANTON REPOSITORY: January 22 and January 29, 2013



## **BID SPECIFICATIONS FOR “LEAD FREE” BRASS SERVICE FITTINGS**

The undersigned agree to furnish to the City of Canton, Ohio Water Department, the materials in the estimated quantities as stated (more or less), F.O.B. per truck load anywhere in the Canton area, and as per the specifications.

### **WE WILL ACCEPT ONLY ONE MANUFACTURER IN EACH SECTION AND ALL ITEMS IN EACH SECTION MUST BE BID.**

Brass goods furnished under this specification shall be new and unused. Except where noted, all fittings shall conform to ANSI/AWWA Standard C800, latest revision.

Any metal part of the fitting in contact with potable water must be made of a “Lead Free” brass, defined for this specification as Sebiloy II (Envirobrass) ASTM B584 (UNS Alloy C89520) or Federalloy UNS Alloy C89833. Residual lead levels of the metal shall not exceed .25% by weight as cast or extruded. Coated or washed metals are not acceptable if their residual lead levels exceed .25% by weight prior to the coating or washing process.

Metal components that do not contact the water shall comply with the requirements of ASTM B62 or ASTM B584 copper alloy C83600 and AWWA C-800.

All service fittings shall be manufactured in accordance with the latest revision of the Safe Water Drinking Act.

All fittings shall be stamped or embossed with a mark or name indicating that the product is manufactured from the low-lead alloy as specified above.

**CORPORATION STOPS (1" AND UNDER)**

F.O.B. CANTON, OHIO

All corporation stops shall be of the round way type for insertion into water mains under pressure. The inlet thread shall be Mueller (AWWA) and conform to table one (1) of AWWA C-800 latest revision. All threads shall be protected in shipment by a plastic coating or other equally satisfactory means. All corporation stops one inch (1") and under shall be designed as to rotate about the axis of the flow passageway inside a minimum of 2-7/8" circle of rotation.

The plugs of corporation stops one inch (1") and under shall be provided with integral cast tee heads 3/8" high by 3/8" wide for shut off key. All corporation stops must operate (open and close) with a fifty (50) foot pound maximum torque at 40 degrees F. under a head of sixty (60) psi. The key and the body shall be tapered and shall be accurately fitting together by turning the key and reaming the body and the seating surfaces shall be lapped together using abrasive suspension to insure accurate fit. The key shall be securely fastened in place with the 5/8" threaded brass nut and washer at the bottom of the plug. The nut must be prestaked to distort the last thread and prevent accidental backing off of the nut.

The outlet connection may be one of two types as called for in the bid items, copper flare or compression (see specifications for compression joints) flare joints for copper tubing, services shall have threads which comply to and conform with table two of AWWA C-800 latest revision; coupling nut threads shall conform to table three of AWWA C-800 latest revision. The length of the tube nut must be of sufficient length to support pipe loading.

**NO BALL VALVES WILL BE ACCEPTED.**

**CORPORATION STOPS (1-1/2" X 2")** F.O.B. CANTON, OHIO

All corporation stops must be of the straight or tapered plug type using rubber "O" rings as pressure seals. The inlet threads shall be Mueller (AWWA) as listed above. The outlet shall be of the compression type. (See compression joint specification). All corporation stops must operate (open and close) with a fifty (50) foot pound maximum torque at 40 degrees F. under a head of sixty (60) p.s.i.

Bidder to furnish the following test data:

For corporation stops - the torque required to operate (open and close) at 40 degrees F. under a head of sixty (60) p.s.i. A fifty (50) foot pound torque maximum is required.

**NO BALL VALVES WILL BE ACCEPTED.**

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Mueller or Equal</u>	<u>Each</u>
1	200 - 3/4" cop less flaring nut	HI5000	\$ _____
2	150 - 1" cop less flaring nut	HI5000	\$ _____
3	5 - 1-1/4" cop less flaring nut	HI5000	\$ _____
4	200 - 1-1/2" cop less flaring nut	H15000	\$ _____

5	100 - 2" cop less flaring nut	H15000	\$ _____
6	100 - 3/4" ip x cop less flaring nut	H15025	\$ _____
7	50 - 1" ip x cop less flaring nut	H15025	\$ _____
8	10 - 1-1/4" ip x cop less flaring nut	H15025	\$ _____
9	20 - 1-1/2" ip x cop less flaring nut	H15025	\$ _____
10	20 - 2" ip x cop less flaring nut	H15025	\$ _____
11	10 - 1" i corp stop	H10003	\$ _____
12	20 - 1-1/2" i corp stop	H10003	\$ _____
13	5 - 2" i corp stop	H10003	\$ _____
14	10 - 3/4" Mueller cc thread plug(sq head)	H10033	\$ _____
15	10 - 1" Mueller cc thread plug(sq head)	H10033	\$ _____
16	10 - 1-1/4" Mueller cc thread plug(sq head)	H10033	\$ _____
17	10 - 1-1/2" Mueller cc thread plug(sq head)	H10033	\$ _____
18	10 - 2" Mueller cc thread plug(sq head)	H10033	\$ _____

Terms \_\_\_\_\_  
 Manufacturer's Name \_\_\_\_\_  
 Delivery \_\_\_\_\_  
 Remarks \_\_\_\_\_

**SERVICE FITTINGS (3/4", 1", 1-1/4", 1-1/2", 2")** F.O.B. CANTON, OHIO

All service fittings shall fully comply with the latest AWWA Standards, and the following design requirements. The end connections shall be male iron pipe, female iron pipe, copper flare, or compression joint (see specifications for compression joints.)

<u>Item</u>	<u>Estimated Quantity &amp; Size</u>	<u>Mueller or Equal</u>	<u>Each</u>
1	25 - 3/4" c x 1" c	H15062	\$ _____
2	25 - 1" c x 3/4" c	H15062	\$ _____
3	200 - 3/4" copper ell	HI5068	\$ _____
4	200 - 1" copper ell	HI5068	\$ _____
5	10 - 1-1/4" copper ell	HI5068	\$ _____
6	50 - 1-1/2" copper ell	HI5068	\$ _____
7	50 - 2" copper ell	HI5068	\$ _____
8	50 - 3/4" copper ell swivel	HI5069	\$ _____
9	50 - 1" copper ell swivel	H15069	\$ _____
10	100 - 3/4" male coupling c.i.	HI5425	\$ _____
11	100 - 1" male coupling c.i.	HI5425	\$ _____
12	30 - 1-1/4" male coupling c.i.	H15425	\$ _____
13	30 - 1-1/2" male coupling c.i.	HI5425	\$ _____
14	25 - 2" male coupling c.i.	HI5425	\$ _____
15	150 - 3/4" female coupling c.i.	HI5450	\$ _____

16	100 - 1" female coupling c.i.	H15450	\$ _____
17	15 - 1-1/4" female coupling c.i.	H15450	\$ _____
18	15 - 1-1/2" female coupling c.i.	H15450	\$ _____
19	15 - 2" female coupling c.i.	H15450	\$ _____
20	10 - 3/4" corp stop adapter	H15082	\$ _____
21	10 - 1" corp stop adapter	H15082	\$ _____
22	10 - 1-1/2" corp stop adapter	H15082	\$ _____
23	10 - 2" corp stop adapter	H15082	\$ _____
24	50 - 3/4" CI ell	H15460	\$ _____
25	75 - 2" CI ell	H15460	\$ _____
26	20 - 1-1/4" CI ell 90 deg	H15460	\$ _____
27	50 - 1-1/2" CI ell	H15460	\$ _____
28	50 - 2" C x I ell 45 deg	H15460	\$ _____
29	50 - 3/4" cop to cop ell	H15525	\$ _____
30	50 - 1" cop to cop ell	H15525	\$ _____
31	100 - 3/4" cop ell 45 deg	H15063	\$ _____
32	100 - 1" cop ell 45 deg	H15063	\$ _____
33	25 - 1-1/2" cop ell 45 deg	H15063	\$ _____
34	20 - 2" cop ell 45 deg	H15063	\$ _____
35	20 - 3/4" male ell 90 deg	H15530	\$ _____
36	20 - 1" male ell 90 deg	H15530	\$ _____
37	75 - 2" comp x iron ell 90 deg	H15533	\$ _____
38	50 - 1-1/2" comp x iron ell 90 deg	H15533	\$ _____
39	25 - 1" comp x iron ell 90 deg	H15533	\$ _____
40	25 - 3/4" comp x iron ell 90 deg	H15533	\$ _____
41	25 - 3/4" swivel ell comp x c 45 deg	H15075	\$ _____
42	25 - 1" swivel ell comp x c 45 deg	H15075	\$ _____
43	25 - 1-1/2" c swivel ell 90 deg	H15069	\$ _____
44	30 - 3/4" comp x male ell	H15531	\$ _____
45	30 - 1" comp x male ell	H15531	\$ _____

Terms \_\_\_\_\_

Manufacturer's Name \_\_\_\_\_

Delivery \_\_\_\_\_

Remarks \_\_\_\_\_

**CURB VALVES** F.O.B. CANTON, OHIO

All curb valves are to be of the cylindrical or tapered plug type with an integrally cast tee head drilled or cored to permit attachment of operating rods. Curb valves shall be of the resilient seat type using "O" rings as pressure seals. All valves when in the closed position must have zero (0) leakage thru the top, bottom, and ports at the maximum rated working pressure of 175 p.s.i.

All curb valves must be able to withstand minimum torque requirements of 125 ft. pounds input turning torque:

- a) Against the check in the opening direction
- b) Against the check in the closing direction
- c) With plug restrained in the open position (to stimulate blockage)

The inlet and outlet connections may be one of two types as called for in the bid items, copper flare or compression (see specification for compression joints) flare joints for copper tubing services shall have threads which comply to and conform with table two and conform with table two of AWWA C-800 latest revision; coupling nut threads shall conform to table three of AWWA C-800 latest revision. The length of tube nut must be of sufficient length to support pipe loading.

For curb valves, the torque that the valve can withstand against the check in the opening direction, against the check in the closing direction and with the plug restrained in the open position (to stimulate blockage). A 125 foot pound torque minimum is required for each of the three tests.

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Mueller or equal</u>	<u>Each</u>
1	200 - 3/4" curb valve II	H10283	\$ _____
2	200 - 1" curb valve II	H10283	\$ _____
3	10 - 1-1/4" curb valve II	H10283	\$ _____
4	20 - 1-1/2" curb valve II	H10283	\$ _____
5	20 - 2" curb valve II	H10283	\$ _____
6	250 - 3/4" curb valve CI	H15174	\$ _____
7	200 - 1" curb valve CI	H15174	\$ _____
8	10 - 1-1/4" curb valve CI	H15174	\$ _____
9	20 - 1-1/2" curb valve CI	H15174	\$ _____
10	20 - 2" curb valve CI	H15174	\$ _____
11	50 - 3/4" cop x cop curb stop	H15204	\$ _____
12	50 - 1" cop x cop curb stop	H15204	\$ _____
13	25- 3/4" curb valve comp x iron	H15172	\$ _____
14	25- 1" curb valve comp x iron	H15172	\$ _____
15	30 - 1-1/2" curb valve comp x iron	H15172	\$ _____
16	30 - 2" curb valve comp x iron	H15172	\$ _____
17	25 - 3/4" comp x comp curb stop	H15209	\$ _____
18	25 - 1" comp x comp curb stop	H15209	\$ _____
19	30 - 1-1/2" comp x comp curb stop	H15209	\$ _____
20	30 - 2" comp x comp curb stop	H15209	\$ _____

Terms \_\_\_\_\_  
 Manufacturer's Name \_\_\_\_\_  
 Delivery \_\_\_\_\_  
 Remarks \_\_\_\_\_

**MUELLER BALL VALVES** COMPRESSION X COMPRESSION B-25209 OR EQUAL  
 F.O.B.CANTON,OHIO

<u>Item</u>	<u>Estimated Quantity &amp; Size</u>	<u>Mueller or Equal</u>	<u>Each</u>
1	20 - 1-1/2" curb valve	B25209	\$ _____
2	20 - 2" curb valve	B25209	\$ _____
3	20 - 1-1/2" comp x l curb valve	B25172	\$ _____
4	20 - 2" comp x l curb valve	B25172	\$ _____
5	10 - 2" comp x comp curb valve	B25209	\$ _____

Terms \_\_\_\_\_  
 Manufacturer's Name \_\_\_\_\_  
 Delivery \_\_\_\_\_  
 Remarks \_\_\_\_\_

**COMPRESSION JOINTS** F.O.B. CANTON, OHIO

All compression joints must be of the conductive type. The compression nut must have a baked on coating to reduce friction and prevent the gasket from gaulding to the nut. All compression joints must be of the design so that the gasket cannot be over compressed. The joint design must permit a stab connection not requiring total disassembly of the joint. All 1-1/2" and 2" compression joints must be able to withstand a pull out of 3000 lbs. tensile load.

Bidder to furnish the following test data:

For compression joints - the tensile load pull out the joint can withstand.  
 A 3000 pound tensile pull out minimum is required.

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Mueller or Equal</u>	<u>Each</u>
1	30 - 3/4" female comp coup	H15071	\$ _____
2	30 - 1" female comp coup	H15071	\$ _____
3	20 - 1-1/4" female comp coup	H15071	\$ _____
4	200 - 1-1/2" female comp coup	H15071	\$ _____
5	200 - 2" female comp coup	H15071	\$ _____
6	200 - 3/4" female instatite	H15074	\$ _____
7	200 - 1" female instatite	H15074	\$ _____
8	20 - 3/4" cop union	HI5400	\$ _____
9	20 - 1" cop union	HI5400	\$ _____
10	20 - 1-1/4" cop union	HI5400	\$ _____
11	20 - 1-1/2" cop union	HI5400	\$ _____
12	20 - 2" cop union	HI5400	\$ _____

13	50 - 3/4" dresser coupling	HI5403	\$ _____
14	50 - 1" dresser coupling	HI5403	\$ _____
15	50 - 1-1/4" dresser coupling	HI5403	\$ _____
16	50 - 1-1/2" dresser coupling	HI5403	\$ _____
17	50 - 2" dresser coupling	HI5403	\$ _____
18	50 - 3/4" male instatite	HI5424	\$ _____
19	50 - 1" male instatite	HI5424	\$ _____
20	30 - 3/4" male comp coup	H15428	\$ _____
21	30 - 1" male comp coup	H15428	\$ _____
22	20 - 1-1/4" male comp coup	H15428	\$ _____
23	100 - 1-1/2" male comp coup	H15428	\$ _____
24	100 - 2" male comp coup	H15428	\$ _____
25	20 - 3/4"x 1" male comp coup	H15428	\$ _____

Terms \_\_\_\_\_

Manufacturer's Name \_\_\_\_\_

Delivery \_\_\_\_\_

Remarks \_\_\_\_\_

**BRASS ELLS**

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	10 - 3/4" brass ell	\$ _____
2	10 - 1" brass ell	\$ _____
3	10 - 1-1/4" brass ell	\$ _____
4	20 - 1-1/2" brass ell	\$ _____
5	20 - 2" brass ell	\$ _____
6	6 - 3/4" brass street ell	\$ _____
7	6 - 1" brass street ell	\$ _____
8	6 - 1-1/4" brass street ell	\$ _____
9	6 - 1-1/2" brass street ell	\$ _____
10	6 - 2" brass street ell	\$ _____
11	10 - 2" brass ell 45 deg	\$ _____
12	10 - 1-1/2" brass ell 45 deg	\$ _____

Terms \_\_\_\_\_

Manufacturer's Name \_\_\_\_\_

Delivery \_\_\_\_\_

Remarks \_\_\_\_\_

**BRASS BUSHINGS** - STANDARD #570

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	50 - 1" x 3/4" brass bushing	\$ _____
2	50 - 1-1/4" x 3/4" brass bushing	\$ _____
3	50 - 1-1/4" x 1" brass bushing	\$ _____
4	50 - 1-1/2" x 1-1/4" brass bushing	\$ _____
5	20 - 2" x 3/4" brass bushing	\$ _____
6	20 - 2" x 1" brass bushing	\$ _____
7	50 - 2" x 1-1/4" brass bushing	\$ _____
8	50 - 2" x 1-1/2" brass bushing	\$ _____
9	30 - 1-1/2" x 3/4" brass bushing	\$ _____
10	30 - 1-1/2" x 1" brass bushing	\$ _____
11	10 - 3/4" x 1/2" brass bushing	\$ _____

Terms \_\_\_\_\_  
Manufacturer's Name \_\_\_\_\_  
Delivery \_\_\_\_\_  
Remarks \_\_\_\_\_

**BRASS COUPLINGS** - STANDARD

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	20 - 3/4" brass coupling	\$ _____
2	20 - 1" brass coupling	\$ _____
3	20 - 1-1/4" brass coupling	\$ _____
4	20 - 1-1/2" brass coupling	\$ _____
5	20 - 2" brass coupling	\$ _____

Terms \_\_\_\_\_  
Manufacturer's Name \_\_\_\_\_  
Delivery \_\_\_\_\_  
Remarks \_\_\_\_\_

**BRASS REDUCING COUPLINGS**

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	12 - 1" x 3/4" brass reducing coupling	\$ _____
2	12 - 1-1/4" x 1" brass reducing coupling	\$ _____
3	12 - 1-1/2" x 1-1/4" brass reducing coupling	\$ _____
4	12 - 2" x 1-1/2" brass reducing coupling	\$ _____
5	12 - 3/4" x 1/2" brass reducing coupling	\$ _____

Terms \_\_\_\_\_  
Manufacturer's Name \_\_\_\_\_  
Delivery \_\_\_\_\_  
Remarks \_\_\_\_\_

**BRASS TEES**

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	50 - 2" x 2" x 2" brass tee	\$ _____
2	100 - 2" x 2" x 3/4" brass tee	\$ _____
3	100 - 2" x 2" x 1" brass tee	\$ _____
4	50 - 2x 2x 1-1/2" brass tee	\$ _____
5	50 - 1-1/2" x 1-1/2" x 1-1/2" brass tee	\$ _____
6	100 - 1-1/2" x 1-1/2" x 3/4" brass tee	\$ _____
7	100 - 1-1/2" x 1-1/2" x 1" brass tee	\$ _____
8	50 - 1-1/4" x 1-1/4" x 1-1/4" brass tee	\$ _____
9	25 - 1-1/4" x 1-1/4" x 3/4" brass tee	\$ _____
10	25 - 1-1/4" x 1-1/4" x 1" brass tee	\$ _____
11	50 - 1" x 1" x 1" brass tee	\$ _____
12	50 - 3/4" x 3/4" x 3/4" brass tee	\$ _____

Terms \_\_\_\_\_

Manufacturer's Name \_\_\_\_\_  
Delivery \_\_\_\_\_  
Remarks \_\_\_\_\_

**BRASS NIPPLES**

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	30 - 1/2" x 2" brass nipple	\$ _____
2	30 - 1/2" x 3" brass nipple	\$ _____
3	30 - 1/2" x 4" brass nipple	\$ _____
4	30 - 1/2" x 5" brass nipple	\$ _____
5	30 - 1/2" x 6" brass nipple	\$ _____
6	30 - 3/4" x 2" brass nipple	\$ _____
7	30 - 3/4" x 3" brass nipple	\$ _____
8	30 - 3/4" x 4" brass nipple	\$ _____
9	30 - 3/4" x 5" brass nipple	\$ _____
10	30 - 3/4" x 6" brass nipple	\$ _____
11	30 - 1" x 2" brass nipple	\$ _____
12	30 - 1" x 3" brass nipple	\$ _____
13	30 - 1" x 4" brass nipple	\$ _____
14	30 - 1" x 5" brass nipple	\$ _____
15	30 - 1" x 6" brass nipple	\$ _____
16	30 - 1-1/4" x 2" brass nipple	\$ _____
17	30 - 1-1/4" x 3" brass nipple	\$ _____
18	30 - 1-1/4" x 4" brass nipple	\$ _____
19	30 - 1-1/4" x 5" brass nipple	\$ _____
20	30 - 1-1/4" x 6" brass nipple	\$ _____
21	30 - 1-1/2" x 2" brass nipple	\$ _____
22	30 - 1-1/2" x 3" brass nipple	\$ _____
23	30 - 1-1/2" x 4" brass nipple	\$ _____
24	30 - 1-1/2" x 5" brass nipple	\$ _____
25	30 - 1-1/2" x 6" brass nipple	\$ _____
26	30 - 2" x 2" brass nipple	\$ _____
27	30 - 2" x 3" brass nipple	\$ _____
28	30 - 2" x 4" brass nipple	\$ _____
29	30 - 2" x 5" brass nipple	\$ _____
30	30 - 2" x 6" brass nipple	\$ _____

Terms \_\_\_\_\_  
Manufacturer's Name \_\_\_\_\_  
Delivery \_\_\_\_\_  
Remarks \_\_\_\_\_

**BRASS PLUGS**

F.O.B. CANTON, OHIO

<u>Item</u>	<u>Estimated Quantity and Size</u>	<u>Each</u>
1	25 - 3/4" standard pipe thread (n.c.)	\$ _____
2	25 - 1" standard pipe thread (n.c.)	\$ _____
3	25 - 1-1/4" standard pipe thread (n.c.)	\$ _____
4	25 - 1-1/2" standard pipe thread (n.c.)	\$ _____
5	25 - 2" standard pipe thread (n.c.)	\$ _____
6	25 - 3/4" standard pipe thread brass cap	\$ _____
7	25 - 1" standard pipe thread brass cap	\$ _____
8	25 - 1-1/4" standard pipe thread brass cap	\$ _____
9	25 - 1-1/2" standard pipe thread brass cap	\$ _____
10	25 - 2" standard pipe thread brass cap	\$ _____
11	25 - 2-1/2" standard pipe thread brass cap	\$ _____

Terms \_\_\_\_\_

Manufacturer's Name \_\_\_\_\_

Delivery \_\_\_\_\_

Remarks \_\_\_\_\_

**BIDDER INFORMATION SHEET**  
**(PLEASE PRINT AND COMPLETE APPROPRIATELY)**

DATE: \_\_\_\_\_

NAME OF BUSINESS ENTITY: \_\_\_\_\_.

**PLEASE CHECK THE APPROPRIATE BOX AND COMPLETE THE PERTINENT  
INFORMATION**

**( ) CORPORATION.**

Full name of corporation  
as contained in Articles of  
Incorporation: \_\_\_\_\_

State where Incorporated: \_\_\_\_\_

Full name and title of \_\_\_\_\_

responsible officer:

**( ) PARTNERSHIP.**

Full name of partnership  
as contained in  
Partnership Agreement: \_\_\_\_\_

Full name of responsible  
partner and partner status (i.e.  
general or limited): \_\_\_\_\_

**( ) SOLE PROPRIETORSHIP.**



Full name(s) of individual owner(s) of business: \_\_\_\_\_

Please list company's full name  
and any other designation  
under which your company is  
doing business as (dba): \_\_\_\_\_

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:**

Full Business Address: \_\_\_\_\_  
CITY STATE ZIP CODE

Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ Federal I.D. Number # \_\_\_\_\_

Purchase Terms: \_\_\_\_\_ % Net \_\_\_\_\_ Days Delivery Time: \_\_\_\_\_.



## **DURATION OF CONTRACT**

This/these contract(s) will remain in effect through October 22, 2013 with the option to extend the contract for thirty days at the sole discretion of the City of Canton. The effective date of the contract will not begin until the City has fully executed the contract.

## **ARTICLES OF INCORPORATION**

Unless the bidder submits, with its bid, the "Articles of Incorporation" showing the name exactly as incorporated, under with the state of Ohio, Canton may request the bidder provide this information.

The Articles of Incorporation are the documents filed with the state (Ohio or otherwise) creating the corporate entity.

## **BID FORMS**

Please be advised that it is the City of Canton Policy that the following bid forms be completed before the Contract can be executed. Please complete these forms and submit at the time of bid.

**The EEO Bid Form 9 must be accompanied by the Company's' Affirmative Action Plan.**

Please include copy of your Workmen's Compensation Certificate.



**INSURANCE AFFIDAVIT**

Each bidder shall obtain from its insurance representative and include in the bid submittal an insurance affidavit that contains the representations noted below. Make the affidavit on the insurance agency's letterhead, reference this project by name, and state at least the following:

- (1.) The representative has reviewed and understands the insurance requirements (including the cancellation/non-renewal provisions) set forth in "General Conditions" § 1.14 Insurance.
- (2.) The representative certifies that the company will provide the specified insurance should the contract be awarded to the contractor on whose behalf the certificate is being provided.
- (3.) The names and A.M. Best Company ratings of companies required to provide the required insurance.

**You must have the insurance affidavit notarized.**

**“General Conditions” INSURANCE § 1.14**

- A. The following standard indemnity agreement and minimum insurance requirements are incorporated in the Specifications for all work performed by the Contractor for the Owner, its affiliated and associated organizations or subsidiaries, hereinafter referred to as Owner.
  - I. The Contractor agrees to indemnify and save the Owner harmless from and against any and all costs, loss and expense, liability damages, or claims for damages, including cost for defending any action, on account of any injury to persons (including death) or damage to or destruction of property of the Owner, arising or resulting from the work provided for or performed, or from any act, omission, or negligence of the Contractor, Subcontractor and his or their agents or employees. The foregoing provisions shall in no way be deemed released, waived or modified in any respect by reason of any insurance or surety provided by the Contractor.

- II. The Contractor shall maintain insurance of the kinds and in amounts specified in the attached schedule and furnish the Service Director with Certificates of Insurance as evidence thereof in the prescribed form. If any work provided for or to be performed under any Specifications is sublet (as otherwise permitted by the terms of such Specifications), the Contractor shall require the sub-contractors to maintain and furnish him with satisfactory evidence of Workmen's Compensation, Employers' Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate.
  
- III. In accordance with Item II, the Contractor shall maintain the following insurance:
  - 1. Workmen's Compensation and Employer's Liability Insurance affording,
    - (a) Protection under the Workmen's Compensation Law in the State of Ohio
    - (b) Employer's Liability protection subject to a minimum limit of \$100,000.00
  
  - 2. Commercial General Liability Insurance in amounts not less than:
 

General Aggregate Limit	\$2,000,000.00
Products - Completed Operations	
Aggregate Limit	\$2,000,000.00
Personal and Advertising Injury Limit	\$1,000,000.00
Each Occurrence Limit	\$1,000,000.00
Fire Damage Limit	\$50,000.00
Medical Expense Limit	\$5,000.00

This insurance shall:

- a. include coverage for the liability assumed by Contractor under Item I (Indemnity);
  
- b. not to be subject to any of the special property damage liability exclusions commonly referred to as the XCU exclusions pertaining to blasting or explosion, collapse or structural damage and underground property;
  
- c. not be subject to any exclusion of property used by the insured or property in the care, custody or control of the insured or property as to which the insured for any purpose is exercising physical control unless the required Builders Risk or Installation Floater coverage is indicated on the required Certificate of Insurance (Item III.4);
  
- d. and the Certificates of Insurance furnished by the Contractor shall show by specific reference that each of the foregoing items have been provided for.

- e. **INCLUDE THE CITY OF CANTON, OHIO AND ITS AGENTS, AS ADDITIONAL INSURED FOR PURPOSES OF COVERAGE UNDER THE SUBJECT POLICY.**

- 3. Comprehensive Automobile Liability Insurance minimum amounts:

Bodily Injury and Property Damage any one accident or loss: \$1,000,000.00

- 4. The contractor will provide and maintain Installation/Builders Risk Insurance to protect the interests of both the contractor and the owner for materials transported to the job, stored or installed on the premises, or stored at any temporary location off premises. Such insurance shall be written on an "All Risk" form to include the perils of Fire, Extended Coverage, Vandalism, Malicious Mischief, Theft, Collapse and Water Damage. The amount of Insurance shall be 100% of the insurable value of the work performed. It should include all items of labor and materials incorporated therein, materials in storage, on or off the job site, scheduled for use in completing the work, and such other supplies and equipment incidental to the work as are not owned or rented by the contractor, the cost of which is included in the direct cost of the work. This Insurance shall not cover any tools, derricks, machinery, tar buckets, ladders, engines, workmen's quarters, boilers, pumps, wagons, scaffolds, forms, compressors, shanties or other items owned or rented by the Contractor, the cost of which is not included in the direct cost of the work.

- B. The Certificates of Insurance furnished by the Contractor as evidence of the Insurance maintained by him shall include a clause obligating the Contractor to give the Service Director ten (10) days prior written notice for cancellation or any material change in the insurance.

**-END-**

PLEASE FILL OUT THIS FORM AND RETURN PROMPTLY TO THE ADDRESS BELOW

BIDDER AND CONTRACTOR EMPLOYMENT PRACTICES REPORT

Minority Coordinator  
218 Cleveland Avenue SW  
Canton, Ohio 44702

I. INSTRUCTIONS

- A. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENT: This form is designed to provide an evaluation of your policies and practices relating to the extension of equal employment opportunity to all persons without regard to race, religion, color, sex or national origin.

Ordinance No. 179-74 of the City of Canton and the rules and regulations pursuant thereto provide for a contract compliance inspection of personnel policies and practices related to any contract with the City including contracts for work, labor, services, supplies, equipment, materials, leases, concession agreements, and permits.

- B. CONTRACTOR AND BIDDER PERFORMANCE: Completion of this Contractor and Bidder Employment Practices Report is one of the steps which demonstrates compliance with the City's Equal Employment Opportunity Program. Responsibility for demonstrating compliance with the Program by the contractor and his subcontractors rests with the contractor or subcontractor. Such demonstration is a prerequisite for continued eligibility for bidding on city contracts, or for continuing in contract with the City.

II. CONTRACTOR AND BIDDER INFORMATION

1. REPORTING STATUS <input type="checkbox"/> a. Prime Contractor <input type="checkbox"/> b. Prime Subcontractor <input type="checkbox"/> c. Supplier <input type="checkbox"/> d. Other (Specify)
2. NAME, ADDRESS AND TELEPHONE NUMBER OF BIDDER COVERED BY THIS REPORT
3. NAME, ADDRESS AND TELEPHONE NUMBER OF PRINCIPAL OFFICIAL OR MANAGER OF BIDDER
4. NAME, ADDRESS AND TELEPHONE NUMBER OF PRINCIPAL OFFICE OF BIDDER
5. CONTRACTING CITY AGENCY (OR AGENCIES)
6. SIGNATURE AND TITLE OF AUTHORIZED EQUAL EMPLOYMENT OPPORTUNITY REPRESENTATIVE   DATE

EVALUATION (level blank)

Compliance

Non-Compliance

Follow-up \_\_\_\_\_



**IV. EMPLOYMENT DATA**

Please note that this data may be obtained by visual survey or post-employment records. Neither visual surveys nor post-employment records are prohibited by any Federal, State or local law. All specified data are required to be filled in by law.

JOB CATEGORIES	ALL EMPLOYEES			MINORITY GROUP EMPLOYEES								
	TOTAL MALE & FEMALE	MALE	FEMALE	MALE				FEMALE				
				African American	Asian American	Native American	Hispanic	African American	Asian American	Native American	Hispanic	
Officials, Mgrs and Supervisors												
Professionals												
Technicians												
Part-Time Seasonal												
Office and Clerical												
Craftsmen (Skilled)												
Operatives (Semi-skilled)												
Laborers (Unskilled)												
Service Workers												
<b>TOTAL</b>												
Total employment from previous report (if any)												

**REMARKS** Use this space to give any identification data appearing on last report which differs from that given above, explain major changes in employment, changes in composition of reporting units, and other pertinent information.

The undersigned certifies that he is legally authorized by the bidder to make the statements and representations contained in this report. That he has read all of the foregoing statements and representations and that they are true and correct to the best of his knowledge and belief. The undersigned, understands that if any of the statements and representations are made knowing them to be false or there is a failure to implement any of the stated intentions or objectives, set forth herein, without prior notice to the Office of Contract Compliance, the bidder will be subject to the loss of all future awards.

FIRM OR CORPORATE NAME \_\_\_\_\_ DATE OF SIGNING \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

