
OFFICIAL BID PACKAGE

Sugar Creek Farmland Lease 2013

Bid February 5, 2013

The City of Canton

LEGAL NOTICE

Ordinance 5-2013

The Director of Public Service of the City of Canton, Ohio will accept sealed bids until 2:00PM, Local Time on TUESDAY, FEBRUARY 5, 2013, for the purpose of securing bids for,

Sugar Creek Farmland Lease 2013

Submit bid according to the specifications and bid sheet(s) on file and available ON-LINE at <http://cantonohio.gov/purchasing/?pg=bids> or through the Contract Office/Sixth Floor, Purchasing Department. Contact Steve Henderson, Purchasing Director at (330) 438-4185 or email steve.henderson@cantonohio.gov. The Sixth Floor Conference Room of Canton City Hall is the location for the Bid Opening.

Submit all bids to the City of Canton Contract Office, 218 Cleveland Avenue SW, Purchasing Department/ Sixth Floor, Canton, Ohio 44702 before 2:00 p.m. on the day of the bid opening.

THE CITY WILL DISQUALIFY ANY BID NOT RECEIVED IN THE CONTRACT OFFICE ON OR BEFORE 2:00 PM ON TUESDAY, FEBRUARY 5, 2013. Each bid must contain the full name of every person or company participating in the bid. A CERTIFIED CHECK, CASHIER'S CHECK or SURETY BOND must accompany the bid. Draw this check or bond from a solvent bank or bonding company satisfactory to the Director of Public Service as a guarantee the contract and its performance properly secured if the bid is accepted.

You as the bidder shall verify the certified check, cashier's check or bid bond for **one hundred (\$100.00) dollars**. Please note. The City of Canton will only accept original checks and bid bonds. Therefore, if any company and/or bidder submit a copy (including faxed copies) of his/her \$500.00 security, the city will disqualify your bid. The Director of Public Service reserves the right to waive any technical defects in any bid bond submitted so long as the bond is in substantial compliance with State Law. Any bidder may withdraw his bid, by written request, at any time prior to the hour set for the bid opening. Please be advised, the city of canton may impose a \$500.00 penalty to any bidder that withdraws his bid after the bid opening and prior to a contract award(s).

Should any bid be rejected, such check or bond will be returned to the bidder or bidders within ten (10) days after the contract is awarded, and should any bid be accepted, such check or bond will be returned upon execution and securing of contract. Bidders shall be prepared to furnish any information requested regarding return of bond or check.

The Board of Control reserves the right to reject any or all bids and to accept the bid(s) deemed most beneficial to the City of Canton. The Board of Control reserves the right to award the contract in whole, separately or in combination to any one or more bidder(s) to obtain the most beneficial result for the City of Canton. All companies must submit their Federal ID Number.

BY ORDER OF THE DIRECTOR OF PUBLIC SERVICE WARREN PRICE
PUBLISHED IN THE CANTON REPOSITORY: JANUARY 21 and 28, 2013

NOTICE!

DURING THE COURSE OF THE CONTRACT(S), THE SUCCESSFUL BIDDER(S) MUST NOTIFY THE FOLLOWING INDIVIDUAL, IN WRITING ANY CHANGES TO YOUR COMPANY'S NAME ADDRESS, ETC.:

***Mr. Steven Henderson
City Of Canton Contract Office/Sixth Floor/City Hall Building
218 Cleveland Avenue SW
Canton, Ohio 44702.***

THIS/THESE CONTRACTS WILL BE FOR A FIVE-YEAR PERIOD WITH THE CITY OF CANTON. THE FIRST ANNUAL INSTALLMENT IS DUE AT TIME OF EXECUTION OF THE CONTRACT. SUBSEQUENT ANNUAL PAYMENTS ARE DUE JANUARY EACH YEAR OF THE LEASE

PLEASE ACKNOWLEDGE THAT YOU HAVE READ THE ABOVE REQUIREMENTS BY SIGNING BELOW.

DATE

SIGNATURE

SPECIFICATIONS FOR LEASE OF FARM LAND

The undersigned agrees to lease from the City of Canton, Ohio, approximately 280 acres of land owned by the City of Canton located in the Sugar Creek well field for agricultural farming.

GENERAL REQUIREMENTS

- a. The lease rate shall be a minimum of \$24,000.00 per year.
- b. The lease period shall be a minimum of five (5) years.
- c. The lessee shall maintain the property by mowing the grass buffer strips around the wells.
- d. The lessee shall not sublet any of the land without the approval of the Canton Water Department.
- e. The leased land shall be for agricultural purposes only.
- f. The lessee shall be required to execute a waiver of liability running to the City of Canton.

MISCELLANEOUS PROVISIONS

The lease agreement will be for a period of five (5) years from the date of the award of the contract. The lessee will pay the yearly lease rate in January of each year as long as the lease is in effect.

Subleasing or subletting of the Sugar Creek land by the primary lessee shall be at the sole discretion of the Canton Water Department and shall require the express written consent of the Canton Water Department.

Employees of the Canton Water Department or the employees of any contractor performing work for the Canton Water Department shall at all times have the right to ingress or egress to any or all parts of the properties of the Canton Water Department.

Use the leased property only for the farming of crops such as corn, soybeans, wheat and hay. Do not use the land for livestock or other purposes that might endanger the quality of the water supply.

Farm only hay, soybeans and wheat within 300 feet of the water wells. The only exception to this will be the north/northwestern border of well number 7, which shall be the old creek bed instead of the 300-foot distance. The western, eastern and southern boundaries of well number 7 shall be the 300-foot radius.

You may **not** apply chemicals to the leased land without written permission from the Canton Water Department. The Canton Water Department will permit only chemicals USEPA approved for agricultural and only applied to the land and only applied in accordance with manufacturers' guidelines. The lessee must provide a chemical application report to the Canton Water Department after each application. At minimum, the report shall identify the chemical applied, the quantity applied and the date of the application. The

lessee may **not** apply municipal waste **nor** animal manure to the land. No transfer of chemicals or fertilizers from the tanker to the application machinery may occur within 300 feet of the wells.

The lessee must mow the grass buffer strips along the property roadways and around wells number 8, 9 and 10 during the growing season. The minimum mowing shall be three times per season or when necessary to maintain a well kept appearance in the opinion of the Canton Water Department. The lessee must remain a minimum of five (5) feet away from utility poles and wellhead fences when plowing. The intent is to avoid damage to these structures.

The lessee **cannot** cut standing timber **nor** expand the existing tillable land without the express written permission of the Canton Water Department.

IF YOU HAVE ANY QUESTIONS CONCERNING THIS BID, PLEASE CONTACT TYLER CONVERSE, SUPERINTENDENT OF THE CANTON WATER DEPARTMENT AT 330-489-3308.

BID SHEET

LEASE OF APPROXIMATELY 280 ACRES OF CITY LAND LOCATED IN THE SUGARCREEK WELL FIELD FOR AGRICULTURAL FARMING

Bidder agrees to lease from the City of Canton Water Department approximately 280 acres of City land located in the Sugar Creek well field for a period of five (5) years for agricultural farming from the date of the award of the contract.

Name of Lessee: _____

Company if Applicable: _____

Address: _____

Phone: _____ Cell Phone: _____

Email: _____

LEASE RATE PER YEAR FOR THE FIVE (5) YEAR PERIOD OF THE LEASE AGREEMENT

\$ _____

The lessee is required to pay this amount in January of each year during the term of the five (5) year lease period.