

**CANTON WATER DEPARTMENT
ENGINEERING OFFICE**

2664 HARRISBURG RD. N. E., PO BOX 7904, CANTON, OHIO 44705-7904
ENGINEERING 330-489-3310 FAX 330-489-3073

Canton Water Department's Water Dispensing System Rules and Regulations

Please protect your vehicle/driver cards as you would any type of credit card, as essentially, this is what this is for the Water Department. Any use of this card will be billed to your account.

If a card is lost or stolen, please notify the Engineering Department *immediately*, at 330-489-3310. We will issue replacement cards, and de-activate the old card. Failure to do so may result in charges to your account for the unauthorized use of the lost/stolen card.

We will download the data once a month. The system has to be shut down to do this. If this must be done during regular business hours, a notice will be placed on the system indicating the date and times this will be done.

We will bill for the use of the system once a month. The bill will show the date, time, amount loaded, the card used. This bill will be due upon receipt. If a bill is not paid in 60 days, the cards for that account will be de-activated. The cards will not be re-activated until the account is paid in full.

If you have any questions about a bill, please call the Engineering Office at 330-489-3310.

No hydrants will be used to fill a tanker. The only exception would be if the dispensing system is not working, and the superintendent has authorized the use of the hydrant on the south side of the building (the opposite side of the dispensing system). In this case, a hydrant connection with a valve will be placed on the hydrant. Your hose will be connected to the valve, and the water will be controlled by the attached valve. **DO NOT OPERATE THE HYDRANT VALVE.** There will be a log sheet on the door at the side of the building. Please use this to record the Company Name, date, time and amount hauled. *Anyone found filling from a hydrant and not filling in the log sheet will have their account closed, and will no longer be allowed to haul water from the Canton Water Department.*