

**SPECIAL BOARD OF CONTROL**  
Meeting Minutes

A Special Board of Control meeting was held Tuesday, January 12, 2021 at 11:30 AM in the Mayor's Conference Room. Board President, Mayor Bernabei called the meeting to order at 11:38 AM. Director of Public Service John Highman was present. Director of Public Safety Andrea Perry was excused. Board Secretary Katie Wise was also present.

There were no visitors present.

The following items were for review/approval by the Board of Control:

1/12/2021 - Minutes

1. Ordinance 2/2021

Enter into Contract Modification #2 with Burgess & Niple, Inc. in the amount of \$976,070.00 in order to implement the next phase of the Asset Management (AM) and Capacity, Management, Operation and Maintenance (CMOM) Plan project which includes contract management of sewer cleaning, flow monitoring, analysis of the sanitary sewer system, updates to the USEPA report, etc., resulting in a new contract amount of \$2,805,370.00.

Discussion: Per Director Highman, the cost of this change order was anticipated. The main component of this change order is the flow monitoring which much begin by March 1, 2021. This authorizes the new expenditures on this project.

Motion: Mayor Bernabei made a motion to approve the above referenced modification.  
Director Highman seconded.

Vote: 2 yeas 0 nays Motion carried.

2. Ordinance 90/2018

Enter into Contract Modification #3 with Burgess & Niple, Inc. for a cost reduction in the amount of \$62,676.49 for the AM & CMOM Plan Development & Implementation project, in order to close out the original contract initiated in 2018, resulting in a new contract amount of \$2,742,693.51.

Discussion: Per Director Highman, contract modification #3 closes out the original agreement on the time and material basis.

Motion: Mayor Bernabei made a motion to approve the above referenced modification.  
Director Highman seconded.

Vote: 2 yeas 0 nays Motion carried.

3. Ordinance 12/2021

Enter into contract with Bell Equipment Company of Ohio in the amount of \$127,585.00 for the purchase of one Boom Loader Truck for the Sanitation Department pursuant to the Sourcewell Cooperative Purchasing Program which exempts said purchase from competitive bidding.

Discussion: Director Highman asked for both agenda items for Bell Equipment Company of Ohio to be tabled this week. There will be changes to the cooperative agreements and all information will be brought back to the Board of Control for approval at a later date.

Motion: Director Highman made a motion to table the above referenced contract.  
Mayor Bernabei seconded.

Vote: 2 yeas 0 nays Motion carried.

4. Ordinance 12/2021

Ordinance 12/2021

Enter into contract with Bell Equipment Company of Ohio in the amount of \$127,950.00 for the purchase of one Small Packer Truck for the Sanitation Department pursuant to the Sourcewell Cooperative Purchasing Program which exempts said purchase from competitive bidding.

Discussion: No discussion.

Motion: Director Highman made a motion to table the above referenced contract.  
Mayor Bernabei seconded.

Vote: 2 yeas 0 nays Motion carried.

5. Ordinance 14/2021

Enter into a professional services contract with Burgess & Niple, Inc. in an amount not to exceed \$43,700.00 for the design of the Brentwood Interior Tank Painting Project for the Water Department.

Discussion: Per Katie Wise, a Request for Qualifications was completed and Burgess & Niple ranked the highest. Director Highman added that Burgess & Niple designed the tower originally.

Motion: Mayor Bernabei made a motion to approve the above referenced contract.  
Director Highman seconded.

Vote: 2 yeas 0 nays Motion carried.

6. Ordinance 244/2020

Enter into a professional services contract with Farsight Management, Inc. in the amount of \$28,420.00 for mold abatement services at the Thurman Munson Stadium locker rooms.

Discussion: Per Director Highman, the quotes title the project as the home and visitors locker rooms, however the quotes include the mold abatement to be completed in the whole stadium structure area under the stands. The Building Maintenance Department will be working with Farsight Management to get this project scheduled quickly.

Motion: Mayor Bernabei made a motion to approve the above referenced contract.  
Director Highman seconded.

Vote: 2 yeas 0 nays Motion carried.

Adjournment:

Mayor Bernabei made a motion to adjourn the meeting.  
Director Highman seconded.

Vote: 2 yeas 0 nays Meeting adjourned: 11:45 AM