

# BOARD OF CONTROL

## Meeting Minutes

A Board of Control meeting was held Tuesday, May 24, 2022 at 9:00 AM in the Mayor's Conference Room. Board President, Mayor Bernabei called the meeting to order at 9:03 AM. Director of Public Service John Highman and Director of Public Safety Andrea Perry were present. Board Secretary Katie Wise was also present.

There were no visitors present.

The following items were for review/approval by the Board of Control:

### 5/24/2022 - Minutes

1. Ordinance TBD/2022

Ordinance 117/2022

Enter into a Professional Service Agreement with Environmental Design Group, LLC in the amount of \$34,600.00 for the design of the Middle Branch Nimishillen Creek Stormwater Constructed Wetland Project, GP 1349.

Discussion: No discussion.

Motion: Mayor Bernabei made a motion to approve the above referenced agreement.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

2. Ordinance 223/2021

Enter into Change Order No. 1 with Architectural Roofing, LLC in the amount of \$15,928.00 in order to correct four items of unforeseen conditions on the Thurman Munson Stadium Partial Roof Replacement Project, resulting in a new contract amount of \$105,878.00.

Discussion: No discussion.

Motion: Mayor Bernabei made a motion to approve the above referenced change order.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

3. Ordinance 61/2022

Enter into Contract Amendment No. 1 with Paymentus Corporation in order to add the Enterprise Communication Manager (ECM) feature to the Electronic Bill Pay and Presentment System. ECM allows the Utility Billing Department to send customers billing and payment notice updates. There will be no cost change to the original contract.

Discussion: Per Director Highman, the addition of the information in this Change Order was requested by Paymentus so that the cost chart from their original proposal which details the ECM will become officially a part of the contract. The Director also stated that the implementation of the bill pay system should be completed by the end of summer.

Motion: Mayor Bernabei made a motion to approve the above referenced contract amendment.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

Adjournment:

Mayor Bernabei made a motion to adjourn the meeting.

Director Perry seconded.

Vote: 3 yeas 0 nays Meeting adjourned: 9:07 AM