

# BOARD OF CONTROL

## Meeting Minutes

A Board of Control meeting was held Tuesday, September 28, 2021 at 9:00 AM in the Mayor's Conference Room. Board President, Mayor Bernabei called the meeting to order at 9:02 AM. Director of Public Service John Highman and Director of Public Safety Andrea Perry were present. Board Secretary Katie Wise was also present.

Visitor present was Tammy Hajdu from the Department of Development.

The following items were for review/approval by the Board of Control:

### 9/28/2021 - Minutes

1. Ordinances 47/2020 And 157/2020

Enter into contract with The Stark Community Support Network in the amount of \$81,600.00 for roof replacement and restroom renovation utilizing CDBG funds.

Discussion: No discussion.

Motion: Mayor Bernabei made a motion to approve the above referenced contract.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

2. Ordinance 58/2021

Enter into a professional services agreement with Motter & Meadows Architects in the amount of \$90,400.00 for a Fire Station Assessment and Master Plan in order to assess current fire station facilities and provide long-term recommendations for fire station facilities and infrastructure.

Discussion: Mayor Bernabei asked what all was involved with this assessment. Director Highman stated that this assessment is similar to what is being done at the Service Center, to determine what aspects of the facilities need to be upgraded, HVAC, electrical, etc. Mayor Bernabei clarified that it is not to determine if new buildings need to be built. Director Perry said it is not for the purpose of new stations, just to update

the current stations where needed. It is just an assessment of the current fire stations. Per Director Perry, the submissions have been reviewed by herself, Purchasing Director Roth, Fire Chief Bennett and Division Chief Henderson and it was determined that Motter & Meadows would be best for this project. They also submitted the lowest proposal amount. Some items were removed from their original proposal however, to bring the amount down to \$90,400.00. Motter & Meadows is currently working on a project for the Collection Systems Department for their Administration Building Modification.

Motion: Mayor Bernabei made a motion to approve the above referenced agreement.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

### 3. Ordinance 80/2020

Enter into Change Order No. 2 with Cartegraph Systems, LLC in the amount of \$6,452.71 for the purchase of 14 additional user licenses for the Water Department for the Computerized Maintenance Management Agreement, resulting in a new contract amount of \$386,118.83.

Discussion: No discussion.

Motion: Mayor Bernabei made a motion to approve the above referenced change order.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

### 4. Ordinance 81/2019

Enter into Change Order No. 6 with Dunlop & Johnston, Inc. in order to change the substantial completion date of the Centennial Plaza Project, GP1242 from August 31, 2020 to July 26, 2021 and to serve as notice that all liquidated damages have been waived.

Discussion: No discussion.

Motion: Mayor Bernabei made a motion to approve the above referenced change order.

Director Highman seconded.

Vote: 3 yeas 0 nays Motion carried.

### 5. Ordinance 58/2021

Award and enter into contract with Liberty Ford Lincoln Canton, LLC in the amount of \$30,335.00 for the

purchase of One (1) Chevrolet Express Cargo Van or Approved Alternate for the Police Department. Liberty Ford provided a bid for a 2022 Ford Transit which is an approved alternate per the Police Department.

Discussion: Per Director Perry, the purchase of this van is to replace the current prisoner transport van that is not in good condition.

Motion: Mayor Bernabei made a motion to approve the above referenced contract.

Director Perry seconded.

Vote: 3 yeas 0 nays Motion carried.

Adjournment:

Mayor Bernabei made a motion to adjourn the meeting.

Director Perry seconded.

Vote: 3 yeas 0 nays Meeting adjourned: 9:07 AM