



City of Canton, Ohio
www.cityofcanton.com



*City of Canton and
Canton Community Improvement Corporation (CCIC)
Assistance Application*

*Proposal for Economic Development Assistance
And Economic Growth Initiative*

*218 Cleveland Ave SW
PO Box 24218
Canton, OH 44701-4218
Phone: 330-438-4302*

*Thomas M. Bernabei
Mayor*

Canton Community Improvement Corporation

1. Company Name: _____
2. Company Address: _____

3. Address of Project, if different: _____

4. Name of Principal Owner(s) or Officers(s) & Social Security Numbers:

5. Contact Person, if different from above:

6. Phone Number _____ Fax Number _____
E-mail _____ Website _____
7. Federal ID Number _____
List Primary 4-digit Standard Industrial Code (SIC) _____
DUNS Number _____
8. Is business seasonal? _____
9. Current number of employees:
At project site _____ In Ohio _____
10. Will the project result in the relocation of employment positions or assets from one Ohio location to another?
Yes _____ No _____ (If no, go to item 12)
11. Supply the following information on a separate attachment:
 - A. Location(s) from which employment and assets will be moved from and the current employment level.
 - B. Detail the number of employees and assets that will be moved including the number of employees that are residents of Canton.
 - C. Letter of intent to relocate.
12. Description of business and project. Provide a brief history of the company, product or service, customer base and export experience. Please attach a very detailed scope of work. If requesting financial assistance please provide documentation of all anticipated/associated expenses with the attached budget form.

13. Project beginning date: _____

Completion date: _____

14. A. State the time frame of projected hiring: _____ years

B. Indicate jobs retained and net new jobs pledged over a five year period:

Existing: Jobs to be retained: _____

Number of existing jobs to be retained that are Canton residents:

New: Full-Time Equivalent Jobs to be created that exceed current existing jobs:

Year 1: _____

Year 2: _____

Year 3: _____

Year 4: _____

Year 5: _____

Total number of net new full time or full time equivalent jobs (2080 hours annually) to be created (hours of employment for part-time jobs can be combined and full time equivalency can be computed based on 2080 hours annually):

Company should seek to hire City of Canton residents.

15. Estimate the dollar amount of annual payroll for each year:

New Jobs	Retained Jobs	Total Payroll
Yr 1	Yr 1	Yr 1
Yr 2	Yr 2	Yr 2
Yr 3	Yr 3	Yr 3
Yr 4	Yr 4	Yr 4
Yr 5	Yr 5	Yr 5

Average wage per hour New Jobs: Salary _____
Benefits _____
Total Wage _____

Average wage per hour Retained Jobs: Salary _____
Benefits _____
Total Wage _____

16. Estimate the dollar amount to be invested by the company to establish, expand, renovate or occupy a facility:

- A. Acquisition of building(s) \$ _____
- B. Addition(s)/New construction \$ _____
- C. Improvement to existing bldg.(s) \$ _____
- D. Machinery and equipment \$ _____
- E. Furniture and fixtures \$ _____
- F. Inventory \$ _____
- G. Land \$ _____

Total New Project Investment \$ _____
(This amount should be equal to the total in item 17)

17. Sources of funds:

- Equity \$ _____
- Bank \$ _____
- CCIC Assistance \$ _____
- Other (please describe) \$ _____
- Total** \$ _____

18. Has the company previously entered into a loan agreement with the City of Canton or the CCIC at any site where the employment or assets will be relocated as a result of this proposal?

Yes _____ No _____ (If yes, go to item 19)

19. List the date and terms of the incentives:

20. What collateral will be pledged as security for loan or grant? Security can be personal or real property. Identify the owner of the property and indicate whether there is an existing lien or mortgage on the property and who has the lien or mortgage:

21. The following items must be submitted as attachments to the application. An incomplete application will be returned.

- A. Three (3) previous years' financial statements.
- B. Credit report.

- C. Three years personal tax returns.
- D. A year-to-date financial statement, financial sales projections for three years, company balance sheet, and a cash flow analysis for three years outlining monthly income and expenditures.
- E. Project budget and funding sources with supporting documentation.
- F. Listing of current debt, payment and status.
- G. Identification of real property owned or leased that will be used in the project with a copy of the lease or title.
- H. List of present investment in machinery, equipment, furniture, fixtures and inventory.
- I. Certificate of Good Standing from Ohio Secretary of State.
<http://www.sos.state.oh.us/sos/businessservices/cogs.aspx?Section=250>
- J. If company has operated for less than a year, a business plan is required.**
- K. A DUNS number. If you do not currently have a DUNS number, directions for obtaining one are on next page.
- L. Letter from a bank or financial institution indicating approval of a loan and amount or denial of your loan request.
- M. Description of equity investment.
- N. Employee list with identification of Canton residents and total payroll.
- O. We reserve the right to request additional information based on specific projects.

If the applicant is a principal in any company that has received funds from the City of Canton or the CCIC in the past and those accounts are delinquent and not repaid, no additional loans will be considered. All applicants must also be current in property taxes, municipal and state income taxes or any other city and state fees.

22. Does the company:
- A. Owe any delinquent taxes to the State of Ohio or a political subdivision of the state?
Yes _____ No _____
 - B. Have any of the principals of this company ever been convicted of a felony of moral turpitude?
Yes _____ No _____
 - C. Owe any moneys to the State or a state agency for the administration or enforcement of any environmental laws of the State?
Yes _____ No _____
 - D. Owe any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not?
Yes _____ No _____

If yes to any of the above, please provide details of each instance including, but not limited to, the location, amounts and/or case identification numbers. (Add additional sheets if necessary.)

Directions on Getting a DUNS Number

Dun and Bradstreet (D&B) is a company that provides business information for credit, marketing and purchasing decisions. It's "data universal numbering system", known as DUNS, issues unique 9-digit numbers that are used by businesses and the federal government to keep track of more than 70 million businesses worldwide.

D&B does not charge for acquiring the DUNS number and you are not obligated to purchase any of their products.

If you do not already have a DUNS number you can call the toll free number for federal grant applicants: 1-866-705-5711, press two. When you call, tell the operator that you are applying to a federal grant program and need to register for a DUNS number. The process will take about ten minutes. You will be asked to provide the following information (subject to minor changes):

Legal name of organization, physical address (and PO box if you have one), telephone number, WEB address, name of the authorizing official (e.g., president, director, etc.), the purpose of your organization (e.g., non-profit dance company to perform and create work, museum that provides art exhibitions for the general public, etc.), total number of employees.

Your organization can also register for a DUNS number via D&B's website at <https://eupdate.dnb.com/requestoptions.html>. **Choose the "DUNS number only" option.** Please note that registration via the website may take up to 30 business days to complete.

**PLEASE READ THE “TERMS AND CONDITIONS OF APPLICATION” LISTED
BELOW**

1. Declaration of Acknowledgment and Authorization:

By signing this application, I acknowledge and understand that I am authorizing The Canton Improvement Corporation (CCIC) to proceed in processing a financial assistance application in which the financial information may be of public record and may be disclosed.

2. CIC will make every reasonable effort to maintain confidential trade and financial information now and hereafter submitted in connection with this application.
3. CIC shall not be liable for expenses incurred by the applicant in the preparation and submission of any request for financial assistance.
4. The applicant will be responsible for any or all-legal expenses incurred by CIC whether or not financial assistance is provided.
5. Requests for financial assistance will be approved or denied at the sole discretion of the Canton CIC or other assistance providing government authority. Assistance approval will be conditioned on the negotiation of an appropriate legal agreement between the applicant and Canton CIC or other assistance providing authority and may be conditioned on the availability of funds.
6. The applicant gives assurance of compliance with the Title VI of the Civil Rights Act of 1964, as amended. The Act prohibits discrimination on grounds of race, sex, color, religion, marital status, handicap, age or national origin.
7. State Historic Preservation Compliance, Davis-Bacon Prevailing Wage Rates, City Building and Zoning Code Compliance, along with other Federal Requirements will be applicable.
8. Applicant agrees to provide all reports required as a condition of funding.

Submission of this application expressly authorizes the City of Canton and/or Stark County to contact the Ohio Environmental Protection Agency to confirm statements contained within this application including item #21 and to review applicable confidential records. As part of this application, you or your company may also be asked to directly request from the Ohio Department of Taxation/City of Canton Tax Division specific tax records, or complete a waiver form allowing the Ohio Department of Taxation/City of Canton Tax Division to release specific tax records to the local jurisdictions considering the incentive request. Applicant agrees to supply additional information upon request.

The applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C) (1) and 2931.12(D) (1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefit as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

This application must be approved by the City of Canton or the CCIC Board of Directors prior to the start of the project for which development incentives are being requested.

Applicant agrees to supply additional information upon request.
The applicant believes that the information contained in, and all attachments submitted with, this application is complete and correct.

Name of Company _____

Signatory _____

Typed Name and Title _____

Date _____

CITY OF CANTON AND THE CANTON COMMUNITY IMPROVEMENT CORPORATION
218 CLEVELAND AVENUE SW
P.O. BOX 24218
CANTON, OHIO 44701-4218
Phone: (330) 489-3344 Fax: (330) 580-2070

AFFIDAVIT

APPLICANT NAME: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

FEDERAL ID # _____

(State of Ohio)
(County of Stark)

The Undersigned certifies that (he/she) or any officer, director, trustee, or their spouse and/or other immediate family members (are/are not) delinquent in the payment of any indebtedness to the City of Canton, including City Income Tax, Real Estate Taxes, Water and Sewer charges or other City assessments for any properties owned within the City of Canton.

The Undersigned hereby authorizes the City of Canton Income Tax Department to release to The Canton Community Improvement Corporation and the Community & Economic Development Department of the City of Canton, information concerning income tax filing status and the existence of any income tax delinquencies. The undersigned further authorizes the City of Canton and the Canton Community Improvement Corporation to request and receive credit-reporting information for both the corporation and principals thereof.

Further, the Undersigned states that (he/she) is (related/not related), personally and/or through business to (any/the following) City of Canton employee(s) or elected official(s):

COMPLETE ONLY IF RELATIONSHIP EXISTS

1. _____
RELATIVE'S NAME RELATIVE'S TITLE/DEPARTMENT

2. _____
RELATIVE'S NAME RELATIVE'S TITLE/DEPARTMENT

COMPLETE ONLY IF APPLICABLE

The applicant/co-applicant _____ is an employee of the City of Canton or the Canton Community Improvement Corporation assigned to the _____ Department.

SIGNED _____
SIGNATURE/TITLE DATE

SIGNED _____
SIGNATURE/TITLE DATE

Sworn to before me and signed in my presence this _____ day of, _____ 2019

SIGNED _____ MY COMMISSION EXPIRES _____

CCIC Project Budget Form

ACTIVITY	APPLICANT	BANK	OTHER	CCIC	PROJECT TOTAL
Land Acquisition					
Building Acquisition					
New Construction					
Building Renovation					
Utilities/Infrastructure					
Land Improvement					
Existing machinery					
New machinery					
Inventory					
Project Personnel					
Outside Contractors					
Furniture/Fixtures					
Other Expenses					
Project Totals					

Revised May 13, 2020

Canton Community Improvement Corporation
 218 Cleveland Ave SW. PO Box 24218 · Canton, OH 44701-4218 · Phone: 330-489-3344

Date _____

Company Name _____ EIN/FID No.: _____

Project Site Address _____

Representative Name/Position _____

Representative Signature _____

Please list the following information regarding employment positions:

Job Title	# of New Positions	Wages Earned Without Benefits	Hours Worked In a Year
TOTAL (or SUBTOTAL)		\$	

If more space is needed please copy & use this form