

CANTON CIVIL SERVICE COMMISSION

REGULAR MEETING

WEDNESDAY, JULY 20, 2022 – 8:00 A.M.

CANTON CITY COUNCIL CHAMBERS, FIRST FLOOR

The meeting was called to order at 8:02 a.m. by Sliman. The following individuals were present:

COMMISSION: Chip Conde
 Ralph Lee
 Edmond Mack
 Mariella Mestel

STAFF: Samuel Sliman
 Rachel Forchione
 Anna Moeglin

OTHERS: Kevin L’Hommedieu, Assistant Law Director
 James Adams, Health Commissioner

ROLL CALL

 CONDE - PRESENT LEE - PRESENT MACK –PRESENT

APPROVAL OF MINUTES

1. Approval of the minutes for the 6-17-22 and 6-30-22 Commission Meetings

Lee made a motion to approve the minutes. Conde seconded the motion.

The motion passed with the following vote:

 CONDE – YES LEE – YES MACK - YES

REGULAR BUSINESS - CONSENT AGENDA

The next item of business was the Consent Agenda, which included the following items:

2. Notification of the administrative establishment of the open eligibility list for the position of Heavy Duty Automotive Mechanic for the Division of Motor Vehicles on June 13, 2022
3. Notification of the administrative establishment of the open eligibility list for the position of Boiler Operator for the Building Maintenance Department on June 13, 2022
4. Notification of the administrative establishment of the open eligibility list for the position of Assistant Superintendent of Building Maintenance for the Building Maintenance Department on June 13, 2022
5. Notification of the administrative establishment of the open eligibility list for the position of General Labor for the City of Canton on June 14, 2022
6. Notification of the administrative establishment of the open eligibility list for the position of Impound Lot Attendant for the Police Department on June 22, 2022
7. Notification of the administrative establishment of the open eligibility list for the position of Secretary II for the Board of Education on June 23, 2022
8. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the City of Canton on June 27, 2022
9. Notification of the administrative establishment of the open eligibility list for the position of Building Inspector for the Building & Code Department on June 27, 2022
10. Notification of the administrative establishment of the open eligibility list for the position of Telecommunicator for the Communications Department on July 5, 2022
11. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 2 for the City of Canton on July 11, 2022
12. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the City of Canton on July 11, 2022
13. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the Streets Department on July 11, 2022
14. Notification of the administrative establishment of the open eligibility list for the position of Treatment Operator 3 for the Water Reclamation Facility on July 14, 2022
15. Notification of the administrative establishment of the open eligibility list for the position of Staff Nurse II for the Health Department on July 15, 2022

16. Temporary Appointments

Conde made a motion to accept the consent agenda. Mack seconded the motion.

The motion passed with the following vote:

CONDE – YES

LEE – YES

MACK - YES

PUBLIC SPEAKS

No one signed up for Public Speaks.

NEW BUSINESS

17. Approval of Cash Payment for Unused Vacation to Samuel Sliman

Forchione explained to the Commission that Director Sliman would like to be cash out 20 days of unused vacation leave, which would be paid at 90% of his current rate of pay, as outlined in the request authorization form. L’Hommedieu added that this is an allowable request per city rules.

Conde made a motion to approve the cash payment for 20 days of unused vacation to Sliman, as outlined in the authorization form. Lee seconded the motion.

The motion passed with the following vote:

CONDE – YES

LEE – YES

MACK - YES

18. Update on recent marketing and recruitment initiatives

Moeglin and Forchione gave an update on recent job posting analytics and recruitment events. Events recently attended included: First Friday, the “We Believe in Canton” community event, and a veterans’ resource fair. Upcoming events include: Goodwill Resource Fair, the Fire Department Bicentennial, another “We Believe” event, Stark High School’s Community Outreach event and the August First Friday. Lee noted that he recently spoke with Patrick Wyatt, who oversees special events downtown, and Wyatt asked if Civil Service would be interested in having a booth at the Canton Farmers’ Market. Forchione said this was something that she and Moeglin previously discussed, but that they were already booked with recruitment events almost every weekend during the summer. She said that they would look at their

schedule again though and see if they could at least try to attend one this year so that they will know to plan for them next year if it turns out to be a beneficial event.

MISCELLANEOUS BUSINESS

Adams gave an update on the compensation study for his department. He noted that a draft is now complete and their consultant has also prepared a market rate analysis with suggested pay ranges to reflect the proposed hierarchy structure. He noted that the analysis will be going before his board for review, and then will present it to the Commission.

ADJOURNMENT

Conde made a motion to adjourn the meeting. Lee seconded the motion.

The motion passed with the following vote:

CONDE – YES

LEE – YES

MACK - YES

The meeting adjourned at 8:37 a.m.