



Civil Service Commission
Canton, Ohio

Regular Meeting Agenda

Time: 8:00 AM

Location: Canton City Hall, Council Chambers

Date: September 21st, 2022

ROLL CALL

APPROVAL OF MINUTES

1. Approval of minutes for the 8-17-22 and 9-7-22 Commission Meetings

REGULAR BUSINESS – CONSENT AGENDA

2. Notification of the administrative establishment of the open eligibility list for the position of Sign and Paint Operator 3 for the Traffic Engineering Department on May 23, 2022
3. Notification of the administrative establishment of the open eligibility list for the position of Plumbing Inspector for the Building and Code Department on August 15, 2022
4. Notification of the administrative establishment of the open eligibility list for the position of Boiler Operator for the Building Maintenance Department on August 15, 2022
5. Notification of the administrative establishment of the open eligibility list for the position of Engineer II for the Collection Systems Department on August 17, 2022
6. Notification of the administrative establishment of the open eligibility list for the position of General Foreman of Public Works for the Public Works Department on August 17, 2022
7. Notification of the administrative establishment of the open eligibility list for the position of Electronic Specialist for the Water Reclamation Facility on August 18, 2022
8. Notification of the administrative establishment of the open eligibility list for the position of Code Enforcement Officer for the Building and Code Department on August 18, 2022
9. Notification of the administrative establishment of the open eligibility list for the position of Community Health Educator for the Health Department on August 22, 2022
10. Notification of the administrative establishment of the open eligibility list for the position of Firefighter/Paramedic for the Fire Department on August 23, 2022
11. Notification of the administrative establishment of the open eligibility list for the position of Construction Coordinator for the Community Development Department on August 25, 2022

12. Notification of the administrative establishment of the open eligibility list for the position of Tax Auditor/Collector II for the Treasurer's Department on August 26, 2022
13. Notification of the administrative establishment of the open eligibility list for the position of Secretary II for the School District on August 29, 2022
14. Notification of the administrative establishment of the open eligibility list for the position of GIS Analyst/Engineering Technician I for the Water Department on September 12, 2022
15. Notification of the administrative establishment of the open eligibility list for the position of Environmental Health Specialist in Training for the Health Department on September 12, 2022
16. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 2 for the City of Canton on September 14, 2022
17. Notification of the administrative establishment of the open eligibility list for the position of Clerical for the City of Canton on September 16, 2022
18. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the Street Department on September 19, 2022
19. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the City of Canton on September 19, 2022
20. Temporary Appointments

PUBLIC SPEAKS

NEW BUSINESS

21. Recognition of the new job description for the position of Fiscal Manager for the Community Development Department
22. Recognition of the revised job description for the position of Deputy Auditor II for the Auditor's Department
23. Recognition of the new job description for the position of HIV/STI Prevention Health Educator for the Health Department
24. Recognition of the revised job description for the position of Laboratory Technician I for the Health Department
25. Recognition of the revised job description for the position of Laboratory Technician II for the Health Department
26. Recognition of the revised job description for the position of Family Nurse Practitioner for the Health Department

27. Recognition of the revised job description for the position of Dental Program Manager for the Health Department
28. Recognition of the revised job description for the position of Linkage to Care Specialist for the Health Department
29. Recognition of the revised job description for the position of EH Public Health Technician for the Health Department
30. Recognition of the revised job description for the position of Environmental Health Specialist (Health Inspector II) for the Health Department
31. Recognition of the revised job description for the position of WIC Peer Helper for the Health Department
32. Recognition of the revised job description for the position of WIC Assistant for the Health Department
33. Recognition of the revised job description for the position of WIC Dietitian for the Health Department
34. Recognition of the revised job description for the position of Outreach Specialist for the Health Department
35. Recognition of the revised job description for the position of Overdose Prevention Program Manager for the Health Department
36. Recognition of the revised job description for the position of OPHII Public Health Support Specialist for the Health Department
37. Update on current marketing and recruitment initiatives

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTER

MISCELLANEOUS BUSINESS

ADJOURNMENT *(Next Regular Meeting – October 19, 2022)*