



Civil Service Commission  
Canton, Ohio

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## Regular Meeting Agenda

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Time: 8:30 AM

Location: Canton Civil Service Conference Room

Date: September 20, 2023

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### ROLL CALL

### APPROVAL OF MINUTES

1. Approval of minutes for the 8-16-23 Commission Meeting

### REGULAR BUSINESS – CONSENT AGENDA

2. Notification of the administrative establishment of the open eligibility list for the position of Police Officer for the Police Department on August 17, 2023
3. Notification of the administrative establishment of the open eligibility list for the position of Heavy Duty Automotive Mechanic for the Department of Motor Vehicles on August 18, 2023
4. Notification of the administrative establishment of the open eligibility list for the position of Civil Engineering Technician I for the Engineering Department on August 21, 2023
5. Notification of the administrative establishment of the open eligibility list for the position of Staff Nurse II for the Health Department on August 23, 2023
6. Notification of the administrative establishment of the open eligibility list for the position of EH Specialist in Training for the Health Department on August 25, 2023
7. Notification of the administrative establishment of the closed eligibility list for the position of GIS Coordinator for the Engineering Department on August 30, 2023
8. Notification of the administrative establishment of the closed eligibility list for the position of Engineering Assistant for the Engineering Department on August 30, 2023
9. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 (not for Street Dept) for the City of Canton on September 5, 2023
10. Notification of the administrative establishment of the closed eligibility list for the position of GIS Analyst I for the Engineering Department on September 6, 2023

11. Notification of the administrative establishment of the open and closed eligibility list for the position of Assistant Supervisor for the Collection Systems Department on September 11, 2023
12. Notification of the administrative establishment of the open eligibility list for the position of Community Health Equity Coordinator for the Health Department on September 11, 2023
13. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 3 for the Street Department on September 13, 2023
14. Notification of the administrative establishment of the open eligibility list for the position of General Laborer for the City of Canton on September 14, 2023
15. Notification of the administrative establishment of the open eligibility list for the position of Utility Operator 2 for the City of Canton on September 14, 2023
16. Temporary Appointments

### **PUBLIC SPEAKS**

### **NEW BUSINESS**

17. Recognition of the new job description for the position of Training Coordinator for the Human Resources Department
18. Recognition of the revised job description for the position of Dental Program Manager for the Health Department
19. Recognition of the revised job description for the position of Heavy Duty Automotive Mechanic 3 for the Department of Motor Vehicles
20. Update on current marketing and recruitment initiatives

### **MISCELLANEOUS BUSINESS**

**ADJOURNMENT** *(Next Regular Meeting – October 18, 2023)*