

TO BECOME A NEW LICENSED HOME IMPROVEMENT CONTRACTOR/SALESMAN:

1. Application form must be completed and **notarized**.
2. A Business & Corporation Information Sheet from the City of Canton Income Tax Department must be completed and signed on the back.
3. A copy of your driver's license with your picture.
4. A properly executed bond on the City of Canton's bond form for the amount of \$10,000 with the ending date of December 31 and signed on the principal line by the same person as the license holder. This bond form is to be taken to an insurance or bonding company of your choice.
5. FOR A CONTRACTOR: A \$225 check made out to the City of Canton (\$150 for the license fee and \$75 for the application fee).
6. Proof of Worker's Compensation even if you are self-employed.

TO BECOME A NEW REGISTERED PLUMBING, ELECTRIC, OR HVAC CONTRACTOR:

1. Application form completed and **notarized**.
2. A Business & Corporation Information Sheet from the City of Canton Income Tax Department must be completed and signed on the back.
3. A copy of your driver's license with your picture.
4. A copy of your up-to-date state Department of Commerce **Contractor License ONLY** which includes your State ID Number, Name and Address, Type of Contractor, Certification Expiration Date, and Position.
5. A properly executed bond on the City of Canton's bond form for the amount of \$10,000 with the ending date of December 31 and signed on the principal line by the same person as the contractor license holder. This bond form is to be taken to an insurance or bonding company of your choice.
6. A \$225 check made out to the City of Canton (\$150 for the license fee and \$75 for the application fee).
7. Proof of Worker's Compensation even if you are self-employed.

TO BECOME A NEW LICENSED PLUMBING OR ELECTRIC JOURNEYMAN:

1. An application must be completely filled out and **notarized**.
2. A Business & Corporation Information Sheet from the City of Canton Income Tax Department must be completed and signed on the back.
3. A copy of your driver's license with your picture.
4. A fee of \$35 (\$20 is for the application fee and \$15 is for the license fee). The checks should be made payable to the City of Canton.
5. Proof of exam passed through our Civil Service Department **OR** the applicant presents a current, valid State of Ohio Electrical Contractor's License or Plumbing Contractor's License (as appropriate) obtained through an examination.