

Canton City Hall, Third Floor
218 Cleveland Avenue, S.W.
P.O. Box 24218
Canton, Ohio 44701-4218
Hours: 8:00 a.m. - 5:00 p.m.

**CIVIL SERVICE COMMISSION
CITY OF CANTON, OHIO**
Phone: (330) 489-3360
FAX: (330) 580-2059



OPPORTUNITY FOR EMPLOYMENT

THE CIVIL SERVICE COMMISSION OF CANTON, OHIO

ANNOUNCES

COMPETITIVE MERIT EXAMINATION FOR:



AN EQUAL OPPORTUNITY EMPLOYER

DATE OF ISSUE: October 5, 2016
NO: M18-16

CLASSIFICATION TITLE
AIR POLLUTION CONTROL ENGINEER
(CANTON CITY HEALTH DEPARTMENT, APC DIVISION)
(CITY RESIDENCY NOT REQUIRED)

SALARY RANGE
STARTING SALARY: \$46,758
RANGE MAXIMUM: \$69,861

FILING OF APPLICATION

Application must be made on the open application form available in the office of the Canton Civil Service Commission, Canton City Hall, 3rd Floor, 218 Cleveland Ave. SW, Canton, OH 44702, or application may be printed from www.cantonohio.gov under "City Government" click on "City Services" and then on "Civil Service". Application may be mailed or brought to the office, making sure that all necessary documentation is included. Application, clear copy of valid Ohio driver's license, a current, detailed resume and college transcripts (unofficial will be accepted) must be on file no later than **Friday, November 4, 2016 at 3:30 p.m.**

TECHNICAL KNOWLEDGE WRITTEN EXAMINATION

Subsequent to the filing of the application, the candidate will be assigned an examination time and date.

LOCATION: Canton Civil Service Commission Office, Canton City Hall, 3rd Floor, 218 Cleveland Ave. SW, Canton, OH 44702

SCOPE: The written examination will consist of questions related to the topics of mathematical operations, law interpretation, physics, thermodynamics, fluid dynamics, and chemical properties and will measure attention to detail and logical reasoning skills. The examination has a time limit of 90 minutes in length.

CANDIDATE EVALUATION

Each candidate will be evaluated on a point system based on their education and experience.

Scoring and ranking of applicants will be based on a combination of the Technical Knowledge Written Exam and points assigned as a result of the candidate evaluation.

This is an open examination. To be eligible for the position under this examination, all applications must be a U.S. Citizen or have legally declared their intention of becoming a U.S. Citizen. Applicants must possess a current, valid Ohio Driver's License. Applicant shall have no felony convictions.

MINIMUM ACCEPTABLE TRAINING & EXPERIENCE

Applicants must have a Bachelor of Science Degree in Engineering from a four (4) year accredited institution, or have acquired it by the time of hiring. A four (4) year Bachelor of Science Degree in a related technical field will be considered if engineering related curriculum was completed and in combination with related air pollution control experience.

Applicant must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Office Suite and database applications, including web-based collaboration tools.

Applicant must have a valid Ohio driver's license with good driving record. Applicant must have the ability to perform inspection duties in the field, outdoors, exposed to weather elements. Applicant must have the following minimum abilities to perform these inspection duties: lift 50 lbs. or more; walk on uneven surfaces for long periods of time; climb ladders and stairs; and tolerance of outdoor weather conditions.

ADMITTANCE TO EXAMINATION – IDENTIFICATION REQUIRED

Candidates who have been accepted for the examination will be admitted to the examination site only upon presentation of their valid State of Ohio Driver's License or other photo identification card satisfactory to the examiners. **PERSONS UNABLE TO PRESENT POSITIVE PHOTO IDENTIFICATION WILL NOT BE EXAMINED.**

EQUAL EMPLOYMENT

All qualified applicants will receive consideration for appointment without regard to race, religion, national origin, sex, political affiliation, age, type of disability or any other non-merit factor.

******IMPORTANT NOTICE TO VETERANS******

As provided in ORC 124.23C, any person who has completed service in the uniformed services, who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service, and who is an Ohio resident and any member of a reserve component of the armed forces of the United States, including the Ohio national guard, who has completed more than 180 days of active duty service pursuant to an executive order of the president of the United States or an act of congress of the United States may file with the director a certificate of service or honorable discharge (DD-214 – Long version), and upon this filing, the person shall receive additional credit of twenty percent (20%) of the person's total grade given in the examination in which the person receives a passing grade. A member in good standing of a reserve component of the armed forces of the United States, including the Ohio national guard, who successfully completes the member's initial entry-level training shall receive a credit of fifteen percent (15%) of the person's total grade given in the examination in which the person receives a passing grade. Applicants are solely responsible for making Commission staff members aware of previous filings of discharge papers by the application deadline if bonus credit is to be claimed.

CITY RESIDENCY BONUS

Applicants who have resided within the Canton City Limits for at least six (6) months or longer immediately prior to testing will receive 5% additional credit provided they make a passing score.

THE MAXIMUM ALLOWABLE BONUS POINT AWARD IS 20%.

RATING

Upon completion of the examination process, qualified candidates will be placed on the eligibility list for a period of one (1) year and preference will be given in accordance with your final rating.

DUTIES

The APC Engineer is responsible to function at the professional and technical level to support the implementation of Federal and Ohio EPA regulations and guidelines in support of the Clean Air Act for facilities in Stark County. An individual of this classification is responsible for tasks which generally require engineering analysis and evaluation of air pollution control equipment used in industrial, commercial, and public sectors, and other duties including plan review and permit processing, emission inventory, episode control, compliance evaluations and source testing. Examples of work that a person of this classification may be expected to perform: reviewing permit application forms; evaluating technical information supplied by the regulated community meeting engineering reasonability; planning and designing data in order to evaluate the acceptability of proposed basic equipment or control devices; performing detailed inspections of basic and/or control equipment installations with regard to plan review requirements (e.g. to assure that equipment installed under a permit meets the conditions of the permit); developing specific compliance programs for particular sources and monitor their progress in meeting the requirements of the program; analysis of industrial processes to identify operations with pollution potential and use emission estimation procedures to develop an emission inventory; evaluating regulated community and initiating enforcement actions if necessary; conduct site inspections for complaint response, compliance evaluations, or other necessary reasons; evaluating source curtailment plans submitted by industrial, commercial facilities in response to episode control system requirements; providing engineering assistance (as required) to agency personnel and public and private sectors relevant to air pollution control technology; lecturing citizen groups on local air pollution control efforts and control technology; appearing in court or at hearings as an expert technical witness in actions such as variance proceedings, enforcement actions, and in support of the agency's position on new or modified regulations; maintaining direct contact with industry and commerce and represents the agency in its control and regulatory efforts.

OTHER

This is a full-time salary, classified FSLA exempt position. A person of this classification will be required to work occasionally in hazardous environments. Use of appropriate personal protection equipment will be required. This job may require scheduling of duties at night, on weekends, or other non-traditional work hours; though primarily scheduled during normal business hours. Travel will be required to other area offices, the Ohio Environmental Protective Agency, the Ohio Department of Health, and other trainings and meetings. Some out of state travel may be required.