

CANTON PARK COMMISSION

BOARD MINUTES

MONTHLY MEETING

DECEMBER 11, 2013

The Canton Board of Park Commissioners met in a regular meeting on December 11, 2013

Present were; Mr. Andrew Black—President, Mr. Wuyanbu Zutali—Vice President, Mr. Drew Pelger—Member and Mr. Derek Gordon, Park Director/Secretary. There were few attendees. Daniel Moeglin, Nadine Sawaya were also present.

The meeting was called to order at 4:02 pm by President Black.

Meeting minutes from the November 13, 2013 Regular Meeting were reviewed by the Commissioners.

President Black motioned to approve the minutes. Commissioner Pelger seconded. Motion passed unanimously.

Vice President Zutali entered meeting at 4:14pm.

OLD BUSINESS:

1. 55th St NE Trailhead Acquisition- Director Gordon informed Commissioners that this process was lengthy due to communication issues however a closing date had been set for December 31, 2013.
2. Security Camera Update—Director Gordon informed the Commissioners that after the past couple months working with Buckeye Security, he found out that they actually contract out for the installation of their security cameras. Director Gordon and Patrick Barton were originally under the impression that Buckeye Security installed the cameras and monitored them however it is actually a company called Thin Blue Line that does the installation. Director Gordon stated this has stalled the process. Along the way, Director Gordon and Assistant Director Dan Kunz have discovered other security update possibilities. Assistant Director Dan Kunz stated he has been working with other companies and will report back with a more detailed security plan and an update on the cameras.
3. Park Policy Review—Director Gordon suggested the Commissioners approve the Garden Center Grounds to be divided into zones for rental purposes. These zones provide the opportunity for the public to pay for a zone and be ensured that area. Director Gordon believes this will be very popular during the summer for wedding photos. He also stated that he had been thinking of creating a Garden Center fund so that some of the proceeds would go back into the account. President Black motioned to approve the Garden Center grounds being divided into zones that will be available to rent. Vice President Zutali seconded. The motion passed unanimously.
4. Frosty Frolic 5K Event Approval—Stadium/Monument Park—Director Gordon informed Commissioners that this event was held off to be officially approved last month due to conflict of interest with Commissioner Pelger. runCanton asked to hold a 5K through Stadium Park December 14, 2013 starting at 5:00pm. The race is to start late because the holiday run is to highlight the Christmas light display in Stadium Park. President Black motioned to officially approve the Frosty Frolic event. Commissioner Zutali seconded. Commissioner Pelger abstained. The motion passed unanimously.

NEW BUSINESS:

1. Leaf Blower/Vacuum Purchase—Monument Park Special Fund—Director Gordon informed Commissioners that they unofficially approved the purchase of a leaf blower out of the Monument Park fund via e-mail due to time constraints on the park crews to pick up leaves prior to the snowfall. President Black motioned to formally approve the purchase of the Leaf Blower out of the Monument Park Fund. Commissioner Zutali seconded. The motion passed unanimously.
2. Great Strides Walk-A-Thon Event Approval—Stadium/Monument Park—Kelly Hendricks of the Cystic Fibrosis Foundation has requested to host their 14th Annual Great Strides Walk-A-Thon Saturday, May 3, 2014. The walk registration starts at 9:00am. The walk begins at 10:00am and progresses through Stadium Park, over 12th Street, through Monument Park and around the McKinley monument. President Black motioned to approve the Great Strides Walk-A-Thon as long as the insurance was on file within the Park office. Commissioner Zutali seconded. The motion passed unanimously.
3. Oglebay National Training Center Certification Class—Dan Kunz—Director Gordon requested the Commissioners approve funding \$1,452.30 for Assistant Director Dan Kunz to be able to attend the Oglebay National Training Center from January 26th-January 31st. President Black motioned to approve the expenses. Commissioner Zutali seconded. The motion passed unanimously.
4. Christmas Even Office Closure—Director Gordon requested the Commissioners approve the administrative park office closure on Christmas Eve. He stated Assistant Director Kunz would be working and that he and Jackie would arrange that all Garaux renters pick up their keys prior to Christmas Eve. President Black motioned to approve the administrative office closure on Christmas Eve. Commissioner Zutali seconded. The motion passed unanimously.
5. Park and Recreation Merger Update – Director Gordon noted that several meetings will take place over the next few weeks to begin facilitating this process. He stated that the Recreational Services Coalition, the Canton Joint Recreation District, and the Canton Park Commission will all need to meet regularly to assure the merger is successful. In some cases he recommended a quarterly joint meeting between the Park and Recreation Board members to discuss this item specifically. He will keep all of the Commissioners updated on this process.
6. Master Plan Discussion—Director Gordon informed Commissioners that he had invited Dan Moeglin from engineering to the meeting to discuss master plan details. Mr. Moeglin explained his vision for the master plan process for the city and how the park component would be incorporated.
7. Don Correll Park—Temporary Dominion Rally Point/ Laydown Area – G&R Excavating is requesting the use of Don Correll Park as a temporary laydown area for a gas line project they are conducting on behalf of Dominion East Ohio. In exchange for using this park from January until March of 2014 they will pay for the installation of trees around the perimeter of the park. President Black motioned to approve this request pending the completion of a formal agreement, clarification of liability and notification to the surrounding neighborhood of the project details. Member Pelger seconded the motion. Motion carried unanimously.
8. Park Holiday Luncheon—December 19, 2013 at 12:30pm—Director Gordon informed Commissioners that a luncheon for the crew was going to be held Thursday December 19th at 12:30 at the Garden Center. He added that he and Assistant Director Dan Kunz planned to cook a nice lunch for the crew, and all of the Commissioners were invited.
9. Commissioner Wuyanbu Zutali's Reappointment—Director Gordon informed the Commissioners that Mayor Healy had reappointed Commissioner Zutali.
10. Blaze Run- Event Approval—Brad Gossard from Color Blaze 5k has requested to hold a 5k throughout Stadium and Monument Parks Saturday, May 17, 2014 from approximately 8:00am-12:00 noon. Commissioner Pelger stated Color Runs are becoming very popular which would be good publicity for Canton Parks. The Color Blaze Power is a safe Eco-Friendly food grade dyed cornstarch that is tossed on runners throughout the race. President Black made a motion to approve the event pending appropriate insurance be on file, and the Color Blaze employees insure the park will be left in the condition that they found it. Commissioner Zutali seconded. The motion passed unanimously.

11. Travis Thompson— Mr. Thompson is the City’s Risk Management Representative from Ohio Plan. Ohio Plan is responsible for some of the City’s insurance solutions and Mr. Thompson helps identify areas of concern for clients. He wanted to let the Commission know about changes in ADA laws and some specific things to look for within the parks as we invest levy funds that will be important to avoiding liability issues with equipment and facilities.
12. Bup Rearick— Director Gordon requested approval of the redevelopment plan for Bup Rearick Park. He stated that he believed all of the Commissioners were aware of the plan, but was unsure whether his predecessor had ever obtained formal approval for the plan. Given the fact that special funds will be utilized for the project, he wanted to assure that approval was granted. President Black motioned to approve the plan. Commissioner Zutali seconded the approval. Motion carried unanimously.
13. Thurman Munson Stadium April 9, 2014—Director Gordon requested the Commissioners approve moving the April Board Meeting to Munson Stadium. He informed Commissioners that there had been major developments at the stadium and the management group would like the park leadership to have a full understanding of the vision at the stadium. They have invited the Commissioners to take park in the grand opening of their second field on April 9, 2014 and to hold the regular board meeting at the stadium.

OTHER BUSINESS:

1. Director’s Report
 - a. Annual Report—Director Gordon informed Commissioners that he and Jackie have been working on an Annual Report that would be available to the Commissioners and the public. He stated he believe this was a good mechanism to let the public know what progress we have made every year especially with the levy passing. President Black agreed.

President Black motioned to adjourn the meeting at 6:01pm. Commissioner Zutali seconded the motion. Motion carried unanimously.

Next Park Commission Meeting to be held at 4:00pm on Wednesday, January 8, 2014 at the Canton Garden Center.

Andy Black, President

Derek Gordon, Director