

**CANTON PARK COMMISSION
BOARD MINUTES
MONTHLY MEETING**

August 13, 2014

The Canton Board of Park Commissioners met in a regular meeting on August 13, 2014.

Attendance:

Board Members: President Andrew Black, Member Drew Pelger

Staff Members Present: Mr. Derek Gordon, Park Director, Dan Kunz, Assistant Park Director & Theresa Gang, Office Manager

Community Members: Don Peterson – CJRD, Tim Trbovich, CJRD,

The meeting was called to order at 4:10pm by President Black.

Meeting minutes from the July 9, 2014 regular Meeting were reviewed by the Commissioners. Meeting minutes from August 4, 2014 special meeting were reviewed by the Commissioners.

President Black motioned to approve the minutes. Commissioner Pelger seconded. Motion passed unanimously.

NEW BUSINESS

1. Garoux Shelter – A recreational programming rental policy was proposed for groups who are working with CJRD to offer programs. The goal of this proposal is to continue to offer appropriate recreational programming at the facility while assuring that labor costs for the Parks are covered through the programming fee. President Black motioned to approve the request. Commissioner Pelger seconded. Motion passed unanimously.
2. 2016 Levy Discussion - A discussion was held regarding a proposed process and levy questions. There will be an initial discussion with the directors for each organization of Parks and Recreation along with their Board member(s) and the Law Department to identify the possible structures of a merged park and recreation entity in advance of a 2016 joint levy campaign. All parties in the discussion agreed that two questions should be posed to the public to understand their demands for the merged park and recreation entity. 1) What are their concerns? 2) What has to be offered by this new organization? Parks and Recreation need to design an entity with consideration of this feedback.

OLD BUSINESS

1. Park Assessment and Master Plan – A discussion regarding the Park master plan primarily focused on land use was reviewed. A special meeting will be called for final contract review. President Black requested clarification on billing with regards to itemized or fixed as well as billing schedule. The discussion included collaboration from Parks and CJRD to maximize the public sessions for feedback allowing community members to give feedback for both organizations at one time for convenience.
2. Roshong Plaque Review – (retroactive) . President Black motioned to approve the request. Commissioner Pelger seconded. Motion passed unanimously

EVENT REQUESTS

1. New Public Event Request Form – A new form will be used for park event requests. The form is the City of Canton Public Request Form that now incorporates Parks. This will allow us to obtain the necessary information from each request that is needed for evaluation.

2. First Play Event (Retroactive) - President Black motioned to approve the request. Commissioner Pelger seconded. Motion passed unanimously.
3. The Princess Run – Stadium Park – September 14, 2014 - The group must be reminded that the track is being redone in August/September. The Commission hopes to limit any conflict. President Black motioned to approve the request. Commissioner Pelger seconded. Motion passed unanimously.
4. Church of Purpose – Martindale Park - August 16, 2014 - Reminder that the church may not charge admission to the park itself. President Black motioned to approve the request with the condition that 501©3 status is confirmed. Commissioner Pelger seconded. Motion passed unanimously.
5. Apostolics of Canton – Nimisilla Park – September 14, 2014 - President Black motioned to approve the request with the condition that insurance is received. Commissioner Pelger seconded. Motion passed unanimously.
6. Gabriel Walker Walk for a Better Life – Martindale, Reifsnnyder, Schreiber – October 4, 2014 President Black motioned to approve the request pending the trail use is approved by Stark Parks, Canton Police Dept. approval, and the receipt of insurance. Commissioner Pelger seconded. Motion passed unanimously.

NEW BUSINESS

1. JBSC Lease Acceptance - President Black motioned to approve the request to oversee the lease of the city land held by the JBSC. Commissioner Pelger seconded. Motion passed unanimously. President Black requested that Director Gordon confirm with the Law Department whether or not Canton Parks must be a party to the lease.
2. HOF Event Responsibilities - A discussion was held regarding the role of park personnel during the game and enshrinement. It was agreed that a contact person will be identified by the park administration to call for questions during the events. Director Gordon will work with HOF administrators to assure that volunteers will be utilized for next year's event instead of park personnel. This overtime budget will be reappropriated to utilize for park maintenance activities in 2015.
3. SECC Repairs /YMCA Contract / Programming – A discussion regarding the contract for June 1st through the beginning of 2015 was reviewed. A request was made from the Commissioners to prepare a full assessment of the SECC for 2015/2016 review on YMCA deliverables. President Black motioned to approve the contract. Commissioner Pelger seconded. Motion passed unanimously. There are some operational repairs for SECC including a basketball floor and the security system. Director Gordon will obtain quotes.
4. Tuscarawas / Mother Gooseland Entrance Sculpture – President Black motioned to commission the placement and design of the sculpture as proposed by Director Gordon. Commissioner Pelger seconded. Motion passed unanimously.
5. Financial Report - President Black motioned to approve the report. Commissioner Pelger seconded. Motion passed unanimously.
6. Director's Report – See Attached

President Black motioned to adjourn the meeting at 6:12pm. Commissioner Pelger seconded. Motion passed unanimously.

Next Park Commission Meeting to be held at 4:00pm on September 10, 2014 at the Canton Garden Center.

Andy Black, President

Derek Gordon, Director