

Summer Day Camp Counselor

Job Description

The Canton Parks and Recreation (Canton Joint Recreation District and The City of Canton Parks) is looking for qualified individuals to represent the department well and to provide children with a positive camp experience for summer 2015. The summer day camp is a ten (10) week program with one (1) week of staff training. Counselors will be given 40 hours a week unless enrollment for that week is low, which may allow for fewer hours.

Position Purpose:

Counselors are the primary caregivers for each camper. The Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills.

Essential Job Functions:

1. Assist in the direction, supervision, and organization of students in their camper group within activities and throughout the camp in order to meet the intended camper outcomes.
 - ♦ Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
 - ♦ Assures campers are properly supervised at all times.
 - ♦ Be aware of and implement safety guidelines.
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
 - ♦ Responsible for leading or assisting with the teaching of activities.
 - ♦ Actively participate in all program areas as assigned.
 - ♦ Provide for a progression of activities within the framework of individual and group interests and abilities.
 - ♦ Assist in program areas such as kayaking, nature skills, all camp activities, and arts and crafts as directed.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - ♦ Provide the daily care of each camper within your supervision including recognition of personal health needs.
 - ♦ Ensure that campers receive their medications as directed by the Camp Director.
 - ♦ Be alert to campers and staff needs and assist them with personal and/or health problems; discuss with camp health manager and/or camp director when appropriate.
 - ♦ Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
4. Be a role model to campers and staff in your attitude and behavior.
 - ♦ Follow and uphold all safety and security rules and procedures.
 - ♦ Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
5. Represent the camp when interacting with parents or community members.
 - ♦ Provide parents appropriate feedback and information as needed for their campers to have a successful camp experience.
 - ♦ Follow safety and security protocols when campers are in public while presenting a positive image of the camp.

Other Job Duties:

- ♦ Provide direct supervision for campers while campers are transported to and from camp or during scheduled field trips off of camp property.
- ♦ Contribute to verbal and written evaluations and communication as requested.

Relationships:

Counselors must work well with the other Camp Counselors, Summer Camp Supervisor and Camp Director to provide a great experience for the day camp campers. An open line of communication is required.

Equipment Used:

Equipment that may be used during the summer includes sporting equipment, arts and crafts supplies, radios and First Aid/CPR supplies.

Qualifications:

- ♦ Must be 18 years of age or high school graduate.
- ♦ Upon hire, must complete provided First Aid and CPR certification.
- ♦ Must submit health history record and examination form prior to first day of work
- ♦ Must pass all aspects of a background check and drug test.
- ♦ Ability to interact with all age levels.
- ♦ Previous experience working with kids preferred.

Knowledge, Skills, and Abilities:

- ♦ Understanding of the development needs of youth.
- ♦ Ability to relate to youth and adults in a positive manner.
- ♦ Demonstrated knowledge and skill in program areas designated camp program areas.

Physical Aspects of the Job:

- ♦ Ability to communicate and work with groups participating (Children going into 1st-3rd, 4th-6th grades) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ♦ Willing to learn and teach different recreational activities including sports, kayaking, hiking, etc.
- ♦ Counselors will have daily exposure to the sun, heat and animals such as bugs, snakes, spiders etc.
- ♦ Must be non-smoker/tobacco user.

Pay:

The rate will be \$9 per hour for the summer.

How To Apply:

Submit your resume, cover letter and application by email to info@cantonrecreation.com or by mail to 1414 Market Avenue North, Canton, Ohio 44714. Application is available online at <https://cantonohio.gov/parksandrecreation/?pg=camp>.